

**REGULAR PUBLIC MEETING 3
DECEMBER 8, 2021**

I. Salute to the Flag

II. Presiding Officer's Meeting Notice Statement

"I hereby call to order the Regular Public Meeting of the Teaneck Board of Education, held on Wednesday, December 8, 2021, Cheryl Miller Porter, 3rd Floor Student Center, Teaneck High School and virtually via Zoom app located on the district website, at 8:00 PM. Adequate notice of this meeting has been sent to the Record, filed with the Municipal Clerk and posted on the school district website at www.teaneckschools.org, on August 19, 2021."

III. Roll Call

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Ms. Burns (Linda)		
Mr. Clark, Sr. (Harold)		
Mr. Cooper (Damen)		
Ms. Fisher (Victoria)		
Mrs. Gee (Danielle)		
Mrs. Rappoport (Sarah)		
Mr. Reiner (Gerald)		
Mr. Rodriguez (Sebastian)		
Ms. Sanders (Denise)		

IV. Reaffirmation of District Goals

V. Superintendent's Report

VI. Public Comment (non-Agenda and Agenda Items)

VII. Board Presentations (If Needed)

VIII. Board Committee Reports (As Available)

IX. Agenda Items

X. Executive Session (If Needed)

XI. Adjournment

Teaneck Public Schools

Mission: The Teaneck Public School District educates and empowers students by providing a high-quality, rigorous educational experience which prepares students for success within a diverse, global society.

Vision: The Teaneck Advantage: Educational Excellence for All

Board Goals

GOAL 1: Teachers and administrators in the Teaneck Public Schools will further elevate academic programs by creating varied learning pathways and by improving student supports.

GOAL 2: The Teaneck Public Schools will continue to improve facilities and technology in support of 21st Century learning opportunities.

GOAL 3: The Teaneck Public Schools will execute effective communications and solidify quality relationships with educational partners within and throughout the community.

GOAL 4: The Teaneck Public Schools will create equitable and inclusive learning opportunities for all students.

GOAL 5: The Teaneck Public Schools will ensure operational excellence in hiring, developing and retaining staff.

POLICY

DECEMBER 8, 2021

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the FIRST OR SECOND READING following revised or new **Board Policies / Regulations** resolution:

1. Policies Mandated - First Reading

that the Board approve the following policy updates as either New, Revised and/or Mandatory (M) for **First Reading**:

P6112 - Reimbursement of Federal and Other Grant Expenditures - (M)

P6471 - School District Travel - (M)

P8561 - Procurement Procedures for School Nutrition Programs - (M) (Revised)

Policy 01 thru 01

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Ms. Burns (Linda)				
Mr. Clark, Sr. (Harold)				
Mr. Cooper (Damen)				
Ms. Fisher (Victoria)				
Mrs. Gee (Danielle)				
Mrs. Rappoport (Sarah)				
Mr. Reiner (Gerald)				
Mr. Rodriguez (Sebastian)				
Ms. Sanders (Denise)				

BOARD OPERATIONS**DECEMBER 8, 2021**

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following Board Operations:

1. that the Board approve the minutes of the Public Workshop meeting and the Regular Public meeting held on Wednesday, November 3, 2021 and Wednesday, November 10, 2021 respectively.

EXPLANATION: The Board approves the minutes from each meeting.

Board Operations 01 thru 01

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Ms. Burns (Linda)				
Mr. Clark, Sr. (Harold)				
Mr. Cooper (Damen)				
Ms. Fisher (Victoria)				
Mrs. Gee (Danielle)				
Mrs. Rappoport (Sarah)				
Mr. Reiner (Gerald)				
Mr. Rodriguez (Sebastian)				
Ms. Sanders (Denise)				

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following **Finance and Budget** resolutions:

1. that the Board approve payment of the following 2021-2022 bills and payroll, as detailed in lists attached to the Minutes of this meeting, including adjustments to previously approved bill payments, and that the Business Administrator/Board Secretary be hereby authorized to release the warrants in payments of these bills per the list appended to and made part of the minutes.

OCTOBER 1, 2021 through OCTOBER 31, 2021

General	\$7,692,246.18
Special Revenue	\$578,590.36
Enterprise	\$47,921.11
Food Service	\$1,060,962.16
Capital Outlay	\$178,975.95

Total of Approved Payments \$9,558,695.76

EXPLANATION: These bills have been examined by a member of the Finance Committee and were found to be in order for Board approval.

2. that the Board approve 2021-2022 budget transfers which are attached and a part of the official record.
3. **WHEREAS**, the Board of Education has received the Report of the Board Secretary and the Report of the Treasurer of School Monies for the month of October 2021 and determined that both reports are in agreement; and
WHEREAS, in compliance with N.J.A.C. 6A:23A-16.10(c)3 the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education except as noted; now
BE IT RESOLVED, that in compliance with N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriate section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year (which would become a part of the Minutes of this meeting); and
BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 Ch. 73 (S-1701), the Board certifies that after a review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, that there is a budgetary transfer that cumulatively exceeded 10% that would require the approval of the Executive County Superintendent. A copy will be send to the County.
4. that the Board approve the attached list of virtual Professional Development for the staff indicated for professional improvement or development, as approved by the Superintendent (District funded \$5,277.45) (Grant Funded \$1,954.00) total cost of \$7,231.45.

EXPLANATION: NJDOE requires approval by the Superintendent and the Board of Education for attendance at and reimbursement for seminars and conferences.

5. that the Board approve the attached list of Student Field Trips, as approved by the Superintendent (FORUM Grant Funded \$654.50) and (District Funded \$3,296.00) (Parent Funded \$110.00) total cost \$4,060.50.

EXPLANATION: NJDOE requires approval by the Superintendent and the Board of Education for attendance at and payment for student field trips.

6. that the Board approve the attached list of Student Fundraising activities by school.

EXPLANATION: Proposed fundraising activities are approved by the Board.

7. that the Board approve the contracts, for out-of-district tuition, for students who would require a Special Education program during the 2021-2022 school year, as per the attached list.

EXPLANATION: The schools listed would provide services to students in accordance with their respective IEPs.

8. that the Board approve contracts with clinicians and agencies on the attached list who would provide related services and / or independent evaluations during the 2021- 2022 school year.

9. that the Board approve the disposal of the two pickup vans for the Teaneck School District which are no longer in working condition.

Bd of Ed #	VEHICLE (YEAR/MAKE/MODEL)	VIN or SERIAL #	Plate #	ORIG. PURCH.	ADD DATE	MILEAGE
22	2001 GMC 3500 SAVANA VAN	1GTHG35RX11213797	MG46816	\$21,150	5/15/01	55,000
24	2001 CHEVY EXPRESS CARGOVAN	1GCHG35R511217305	MG46815	\$22,057	5/25/01	48,946

10. **Whereas**, the contract with Aramark has a set fee amount and any monies that is paid that is over the allowable cost based on hours are reimbursed to the district via the purchase of supplies and/or equipment;
Whereas, the custodial department is in need of (3) new cargo vans, as two (2) current vans that are owned by the district have passed their useful life and are non-operational and there is a need for an additional van;
Be It Resolved that the Board accept and approve the purchase of the three (3) New Cargo Vans. That will be purchased under our agreement with Aramark on the behalf of the district for \$91,975.50. See attached quotes.
11. **Whereas**, there is a need for a repair to all windows throughout the district due to cracks and at this point needs to be replaced and therefore;
Be It Resolved, that the Board approve the districtwide window repairs on approximately 415 windows. This repair will be performed by BRG Corporation under the NJ COOP #10882 for the sum of \$84,450.00 (See quote attached). The project will be funded by the ESSER III Grant to improve natural ventilation and indoor air quality to help mitigate the spread of Covid-19.
12. **Whereas**, Pennetta Industrial Automation, LLC performed a thorough survey of the District HVAC systems as part of the ESIP and found HVAC deficiencies that need repair or replacement in order for the fresh air and exhaust ventilation systems to function properly;
Be It Resolved, that the Board approve Pennetta Industrial Automation, LLC to perform this job. Pennetta Industrial Automation, LLC has a Union County Coop Bid BA# 7-2019 for Pipefitting & Heating Systems Repairs, Maintenance & Installation Services.
The total estimated cost is **\$75,000**.
This repair/replacement will be funded by the ESSER II Grant to improve ventilation and indoor air quality to help mitigate the spread of Covid-19.

13. **Whereas**, the Board approve the following quotation (attached) to replace the existing manual push activated faucets in all Toilet Rooms with new touch less motion sensor faucets. We have started to replace the faucets a little at a time over the past couple of years. Currently there are approximately 20 in our inventory but need an additional 120 faucets. F.W. Webb Company has a Hunterdon County Educational Services Commission Coop Bid #CAT-19-09 for Plumbing Supplies and their cost to supply 120 faucets is **\$49,292.40**. William J. Guarini, Inc has an Educational Data Services Coop Bid #10881 for Plumbing Services and their estimated cost for the replacement of the faucets is **\$58,000**. The total estimated cost is **\$107,292.40**.

Be It Resolved, that the Board approve the replacement of the existing manual push activated faucets in all toilet rooms with new touch less motion sensor faucets. This replacement of the faucets will be funded by the ESSER III Grant to improve natural ventilation and indoor air quality to help mitigate the spread of Covid-19.

14. **Whereas**, part of our District Strategic Plan (Priority 3: Communication & Community Partnerships) is to execute effective communications, the District plans to implement outdoor LED signage at several schools (Bryant, Lacey, Hawthorne, Lowell, Whittier, and BFMS) plus the Central Office building which will serve for TJMS. These electronic signs can be easily modified, even during inclement weather, and will enable us to keep the Teaneck community readily informed of school and district programs & activities.

Whereas, this project was approved in the 19-20 Budget but due to COVID funds were used to purchase needed PPE supplies and equipment for staff and students and these funds have been refunded back to the district via FEMA in November 2021;

Be it Resolved, that the Board approve the installation of the new digital signs at the said school buildings and the central office.

This project will be done by Kc Sign & Awnings located at 142 Conchester Highway, Aston, PA with the Hunterdon County Co-Op:

Indoor/Outdoor Signs & Graphics #HCESC-Ser-21-08

15. A Resolution to Terminate Participation Under the SHBP/SEHBP for Prescription Drug Coverage Only

BE IT RESOLVED: that the Teaneck Board of Education #104800, SHBP/SHEBP Employer Location Number hereby resolves to terminate its participation in the State Employee Prescription Drug Plan thereby canceling prescription drug coverage provided by the SHBP/SEHBP (N.J.S.A. 52:14-17.25 et seq.) for all its active employees.

2. We shall notify all active employees of the date of their termination of coverage under the Program.

3. We understand that all participants in the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA) will be notified by the New Jersey Division of Pensions & Benefits and advised to contact our office concerning a possible alternative prescription drug program.

4. We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission (SHBC) or the School Employees' Health Benefits Commission (SEHBC).

5. We understand that this plan must be comparable in design, as determined by the Commission, to the State Employee Prescription Drug Plan.

New Prescription Drug Carrier:

Broadreach Medical Resources, Inc. BMR

Reason for termination of the State Employee Prescription Drug Plan:

Employee benefit enhancements and District Rx rebate return

16.

**RESOLUTION TO CONTINUE MEMBERSHIP IN THE NORTHEAST BERGEN
COUNTY SCHOOL BOARD INSURANCE GROUP**

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance GROUP as permitted by N.J. Title 18A-.18B and;

WHEREAS, said GROUP was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GROUP, and;

WHEREAS, the Board of Education of Teaneck has determined that membership in the **NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP** is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Teaneck does hereby agree to renew membership in the **NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP** and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2022 to June 30, 2025.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the GROUP as are required by the Group's Bylaws and to deliver the same to the Executive Director.

17. that the Board approve Velez Educational Services to provide a full-day professional development to up to 12 individuals responsible for developing the high school master schedule and support the scheduling team through October 2022 in an amount not to exceed \$13,000. Account #20-270-200-320-19-50-I-0

EXPLANATION: Velez Educational Services, LLC (VES) offers various services to school districts related to developing a master schedule. The goal is to establish a process of documentation and common vocabulary surrounding scheduling, develop the 2022-2023 schedule, train the scheduling team, and support the process. The new school schedule will incorporate identified district and school priorities and goals.

18. that the Board accept with grateful appreciation a grant award of \$1,600 to the Thomas Jefferson Middle School from Perry and Gladys Rosenstein of the Puffin Foundation.

EXPLANATION: The funds would be used to pay for the publishing costs of *The Kids Chronicle*, a student magazine/newspaper, hosted at Thomas Jefferson Middle School for the entire school year.

19. that the Board approve the attached contract with The New Jersey Principals and Supervisors Association (NJPSA) to conduct an interim search service for an interim Supervisor of Mathematics at a cost not to exceed \$750.00. Account No: 11-000-221-320-85-50-I-O

EXPLANATION: The New Jersey Principals and Supervisors Association (NJPSA) will review the Teaneck Board of Education's position qualifications for Supervisor of Mathematics and contact retired, highly-qualified New Jersey administrators who would be able to serve in a interim capacity beginning in January of 2022 until the position is filled.

20. that the Board approve the attached contract with The New Jersey Principals and Supervisors Association (NJPSA) to conduct an interim search service for an interim Assistant Principal for the Thomas Jefferson Middle School at a cost not to exceed \$750.00. Account No: 11-000-221-320-85-50-I-O

EXPLANATION: The New Jersey Principals and Supervisors Association (NJPSA) will review the Teaneck Board of Education's position qualifications for Assistant Principal and contact retired, highly-qualified New Jersey administrators who would be able to serve in a interim capacity beginning in January of 2022 until the position is filled.

21. that the Board approve remuneration to Staff Development Workshops for two, one-hour sessions focused on strategies for differentiated mathematics instruction and purposeful small group math learning to teachers in grades 5-8. The first professional development session will be held on January 10, 2022 and the second session will be held on April 25, 2022 from 3:30 PM to 4:30 PM virtually. Sessions will include all fifth through eighth grade mathematics teachers in an amount not to exceed \$2,000 - Account # 20-483-200-320-57-50-I-0 (CRSSA/ESSER-II).

EXPLANATION: Consultants from Staff Development Workshops will coach teachers on best practices for differentiating math instruction in upcoming units of study. Teachers will walk through best practices for meeting the diverse needs of students in the middle school mathematics classroom.

22. that the Board approve remuneration to Staff Development Workshops for two, one-hour sessions focused on strategies for differentiated mathematics instruction and purposeful small group math learning to teachers in grades 9-12. The first professional development session will be held on February 14, 2022 and the second session will be held on May 9, 2022 from 3:30 PM to 4:30 PM virtually. Sessions will include all high school mathematics teachers in an amount not to exceed \$2,000 - Account # 20-483-200-320-57-50-I-0 (CRSSA/ESSER-II).

EXPLANATION: Consultants from Staff Development Workshops will coach teachers on best practices for differentiating math instruction in upcoming units of study. Teachers will walk through best practices for meeting the diverse needs of students in the high school mathematics courses, including Algebra I, Algebra II and Geometry.

23. that the Board approve the **My Dominican Kitchen**, to conduct a workshop on December 15, 2021 with high school students, grades 9-12 enrolled in the **PASS** (Police/Parents and Student/School Partnership Program), on preparing a healthy & affordable meal for themselves in an amount not to exceed **\$300**. Account # 20-009-100-300-73-50-G-H FORUM/J. Justice Purchase Ed. Svs.

EXPLANATION: My Dominican Kitchen would facilitate this workshop for students enrolled in the **PASS** (Police/Parents and Student/School Partnership Program). The goal of the program is to educate students on essential life skills in preparing healthy and affordable meals.

24. that the Board approve the **My Dominican Kitchen**, to conduct a workshop on December 13, 2021 with middle school students, grades 5-8 enrolled in the **PASS** (Police/Parents and Student/School Partnership Program), on preparing healthy & affordable meals in an amount not to exceed **\$300**. Account # 20-009-100-300-73-50-G-H FORUM/J. Justice Purchase Ed. Svs.

EXPLANATION: My Dominican Kitchen would facilitate this workshop for students enrolled in the **PASS** (Police/Parents and Student/School Partnership Program). The goal of the program is to educate students on essential life skills in preparing healthy and affordable meals.

25. that the Board approve submission of the 2021-2022 ESEA Title Grant Consolidated Application Amendment #1 to account for 2020-2021 Title Grant Carryover funds in the following amounts:

Title I	Title II	Title III	Title IV	Total Carryover
\$292,678.00	\$107,322.00	\$24,589.00	\$33,502.00	\$458,091.00

EXPLANATION: Funds will be apportioned to the district Title Grant funded schools, applicable Non - Public schools, and used for specific needs as stated in the 2021 - 2022 Consolidated Application (based on individual School Wide Plans and Non-public Consultations) and any subsequent amendments to that application.

26. that the Board approve submission of the 2021-2022 IDEA Consolidated Application Amendment #1 to account for 2020-2021 IDEA Grant Carryover funds in the following amounts:

Comprehensive Coordinated Early Intervening Services (CCEIS)	Basic Public	Basic Non-Public	Pre-school	Total Carryover
\$102,497.00	\$22,666.00	\$208,167.00	0	\$333,330.00

EXPLANATION: Funds will be apportioned to the district IDEA accounts, applicable non -public school accounts, and used for specific needs as stated in the 2021 -2022 Consolidated Application (based on the District plan and non-public Consultations) and any subsequent amendments to that application.

27. that the Board approve both the submission of and subsequent acceptance of the 2021-2024 American Rescue Plan (ARP) ESSER-III Consolidated Grant Application and its allocations in the following amounts:

1. **American Rescue Plan (ESSER III) Grant = \$4,815,615.00**
2. **Accelerated Learning Coach and Educator Support Grant = \$338,865.00.**
3. **Evidence Based Summer Learning and Enrichment Grant = \$40,000.00**
4. **Evidence Based Comprehensive Beyond the School Day Grant = \$40,000.00**
5. **NJTSS Mental Health Support Staffing Grant = \$88,501.00**

Total Funds Allocated = \$5,322,981.00

EXPLANATION: Funds allocated to Teaneck Public Schools will be used for specific needs as stated in the 2021-2024 American Rescue Plan (ESSER-III) Consolidated Application and applicable sections for each Grant listed above and any subsequent amendments to that application.

28. **Whereas** the Board approve for the month of November 2021 the additional funding of \$18,951. for **Chapter 192/193** in accordance with the fees approved by the NJDOE (Breakdown below).

Be it Resolved that the Board approve the New Jersey Department of Education Chapter 192/193 additional funding on an as-needed basis for students attending non-public schools.

Chapter 192 - Compensatory Education	\$7,883.
- E.S.L.	\$5,116.
Chapter 193 – Corrective Speech	\$5,952.
Total	\$18,951.

EXPLANATION: The New Jersey Department of Education provides Chapter 192/193 additional funds on an as needed basis for students attending non-public schools.

29. **Whereas**, the Hackensack School district has a student in Grade K that has been deemed homeless under the McKinney Vento law.
Whereas, the family's last district of residence is Teaneck.
Be It Resolved, that the Teaneck Board of Education approve the tuition agreement for the Hackensack School district student E.D. (Teaneck District Local ID#105663) as a Teaneck resident under McKinney Vento law.
30. **Whereas**, the Board approves the disposal of Technology equipment from the Technology department. The items are total loss, outdated, broken or are neither usable nor replaced. There is no current value to these items. The recycling will be completed by Sycamore International at no cost to the district;
Be It Resolved the Board approves the disposal of the Technology equipment. See attached list.
31. that the Board approve payment to Educational Productions (Jim Vagias) for presenting **Bully-Proof your School** at Whittier Elementary School. On January 19, 2022 (8:45 am, 9:45 am, and 10:45 am) the speaker will present to K – 4th grade students for a total not to exceed \$1,545.00 (**Performance Fee = \$1,395.00 and Travel Fee = \$150.00**). Title IV funds from account # 20-280-100-300-73-50-I-0 will be utilized.

EXPLANATION:

This agenda item supports initiatives and allowable uses as indicated in the approved, 2021-2022 Title IV portion of the Consolidated Grant Application

Finance and Budget 01 thru 31

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Ms. Burns (Linda)				
Mr. Clark, Sr. (Harold)				
Mr. Cooper (Damen)				
Ms. Fisher (Victoria)				
Mrs. Gee (Danielle)				
Mrs. Rappoport (Sarah)				
Mr. Reiner (Gerald)				
Mr. Rodriguez (Sebastian)				
Ms. Sanders (Denise)				

PERSONNEL

DECEMBER 8, 2021

Be It Resolved, that the Teaneck Board of Education, upon the recommendation of the Superintendent of Schools, approves the following **Personnel** resolutions:

1. that the Board approve the following certificated staff appointments, following a 90-day probationary period, effective dates as indicated, pending criminal history review:
 - a. Dr. Malleswari Ponnala, Chemistry Teacher, at an annual salary of \$94,200 (TTEA PhD/step 5) assigned to Teaneck High School effective February 7, 2022 through June 30, 2022, replacing Shama Abdelhadi resigned (PC#: 10-12-13/aet).
 - b. Suletty Diaz, Special Education Resource Teacher, at an annual salary of \$76,800 (TTEA MA/step 9) assigned to Lowell Elementary School effective December 9, 2021 through June 30, 2022, replacing Amanda Mahlstedt, resigned (PC#: 10-07-33/bto).
 - c. Keymer Botero, Computer Science Teacher, at an annual salary of \$60,000 (TTEA BA/step 6) assigned to Teaneck High School, effective January 11, 2022 through June 30, 2022, replacing Aishwarya Nair, resigned (PC#: 10-12-11/afb).

EXPLANATION: The Board approves the appointment of certificated staff members.

Item c. - Previously approved on the November 10, 2021 Regular Public Board agenda. Updated to reflect new start date.

2. that the Board approve the following non-certificated staff appointments, following a 90-day probationary period, effective dates as indicated, pending criminal history review:
 - a. Christian Om, Part-Time Technology Support Specialist Level 1, at an hourly rate of \$20 per hour (off-guide), not to exceed 28 hours per week, assigned to Central Administration Office, effective December 6, 2021, replacing Christian Taboada, promoted.
 - b. Carlos Shepherd, Groundsman I, at an annual salary of \$45,000, assigned to Operations & Maintenance, effective November 16, 2021 through June 30, 2022, replacing Joseph Miraglio, resigned (PC#:51-16-89/auw).

EXPLANATION: The Board approves the appointments of non-certificated staff.

Item b. - Previously approved on the October 13, 2021 Regular Public Board agenda. Updated to reflect new start date.

3. that the Board accept the resignation of the following staff members:
 - a. Johan Pillaha, Substitute Safety Officer, Central Office, effective November 9, 2021.
 - b. Jazmin Rotger de Parra, Supervisor of Mathematics, Curriculum & Instruction, effective January 14, 2022.

EXPLANATION: The Board accepts the resignation of district staff members.

Item a. - Previously approved on the November 10, 2021 Regular Public Board agenda. Updated to reflect new effective date.

4. that the Board approve the retirement of the following staff members:
 - a. Melissa Simmons, School Business Administrator/Board Secretary, Business Office, effective January 31, 2022, 4 years of service.

EXPLANATION: The Board accepts the separation of staff members from the district.

5. that the Board approve Dr. Maura Tuite as Acting Director of Special Education and Nursing Services, effective January 03, 2022 through March 31, 2022, at a salary of \$152,000, pending approval by The Commissioner of Education.

EXPLANATION: The Board approves payment to staff for serving in administrative positions in acting capacity. Staff members serving in acting administrative positions are approved by The Commissioner of Education in 3 month intervals.

6. that the Board approve the following students as interns for the 2021-2022 school year:

<u>Name</u>	<u>School</u>	<u>Effective</u>
a. Sharmane Hodge	Montclair State University	January 18, 2022

EXPLANATION: The Board approves college interns satisfying college graduation requirements. Sharmane Hodge will be working under the supervision of Ms. Jessica Brown.

7. that the Board approve the following substitute nurses for the 2021-2022 school year, on an as needed basis, at \$275 per diem, pending criminal history review:

- a. Barbara Farrell
b. Barbara Lyons

EXPLANATION: The Board approves the appointment of substitute nurses.

8. that the Board approve the following Extra Work for Extra Pay assignments, at Benjamin Franklin Middle School, for the 2021-2022 school year, stipend in accordance with TTEA contract:

<u>Staff Member</u>	<u>Activity</u>	<u>Stipend Amount</u>
a. Sean Gordon	BF Achievers (Membership - Boys)	\$2,184.00
b. Elzbieta Biernacka	Student Council	\$1,347.00
c. Kelley Blessing	Student Council	\$1,347.00
d. Rafaelina Cepeda	Student Council	\$1,347.00
e. Diana Spain	Math Club	\$731.00
f. Linda LaMadrid	Yearbook Advisor	\$1,840.00
TOTAL:		\$16,878.00

EXPLANATION: The Board approves payment to staff members for clubs and activities throughout the school year.

Item a. - Previously approved on the August 25, 2021 Special Agenda. Updated to reflect new staff member.

9. that the Board approve the following Extra work Extra Pay Lunch Duty Assignments, for the 2021-2022 school year, stipend in accordance with the TTEA Contract:

Teaneck High School: \$50 per period

Michael Miuccio
Danielle Amato

EXPLANATION: The Board approves payment of extra work for extra pay stipends for Lunch Duty coverage for educators that forgo their own personal lunch time. This is aligned to the district mitigation efforts of COVID-19.

10. that the Board approve payment for the following teachers (pending student enrollment) for conducting an After School Academic Support Program in Mathematics and Literacy for grades 1 - 4 at Lowell School. The program will run on Tuesdays and Thursdays from 7:00 pm - 8:30 pm, starting on December 16, 2021 through May 17, 2022. Teachers will receive up to 4 hours of Professional Development, up to 20 hours of parental contract time and up to 36 hours of instructional time at \$50.00 per hour. One lead teacher would receive up to 90 hours for administrative duties and professional development at \$50.00 per hour. The program is funded by Title 1 and IDEA/ARP.

<u>Name</u>	<u>Hours</u>	<u>Total Stipend (not to exceed)</u>
a. Dennis Hiel	90	\$4,500.00
b. Anitha Giannikos	60	\$3,000.00
c. Rebecca Karow	60	\$3,000.00
d. Justine Lopez	60	\$3,000.00
e. Sharmaine Joseph	60	\$3,000.00
f. Jasmine White	60	\$3,000.00
g. Natalia Drelich	60	\$3,000.00

TOTAL: \$22,500.00

EXPLANATION: The Board approves payment to employees who participate in after-school instructional programs.

11. that the Board approve payment for the following teachers conducting the After School Math Enrichment Program. The program will run 4 times during the year where teachers will work on math puzzles with students. Teachers will receive 4 hours of lesson planning and 4 hours of instructional time at \$50.00 per hour.

<u>Name</u>	<u>Hours</u>	<u>Total Stipend (not to exceed)</u>
a. Jennifer Ahearn	8	\$400.00
b. Justine Lopez	8	\$400.00

TOTAL: \$800.00

EXPLANATION: The Board approves payment to employees who participate in after-school instructional programs.

12. that the Board approve payment to the following staff members for participating in curriculum work, to write new curricula for the kindergarten, first and second grade Gifted Education program.

<u>Name</u>	<u>Course Title</u>	<u>Total Stipend</u>
Amber Halpern	Kindergarten Gifted Education Curriculum	\$1,200 per writer
Aretha Blake-Arroyo	Kindergarten Gifted Education Curriculum	\$1,200 per writer
Amber Halpern	First & Second Grade Gifted Education Curriculum	\$1,200 per writer
Aretha Blake-Arroyo	First & Second Grade Gifted Education Curriculum	\$1,200 per writer

TOTAL: \$4,800

EXPLANATION: The listed curriculum documents need to be drafted to ensure that kindergarten, first and second grade students are included in the district's gifted and talented instructional programming as per The New Jersey Strengthening Gifted and Talented Education Act.

13. that the Board approve payment to the following high school teachers, for assuming a sixth period assignment, on a temporary basis, at their negotiated contractual per class rate, effective November 9, 2021, staff members will receive payment upon submission of appropriate payroll bill form for each pay date, and will receive their payment on the subsequent pay date:

<u>Name</u>	<u>Subject</u>	<u>Rate</u>
a. Marc Monroe	Financial Literacy (Period 1)	\$80.00 (MA+32)
b. Katherine Cannao	Financial Literacy (Period 3)	\$80.00 (MA+32)
c. Andrew Bellin	Financial Literacy (Period 4)	\$80.00 (MA+32)
d. Gorki Marcelo	Financial Literacy (Period 6)	\$70.00 (MA)
e. Maryem Gobji-Haouari	Resource Center (Period 3)	\$70.00 (MA)

EXPLANATION: The Board approves payment for teachers taking on a sixth period assignment.

14. that the Board approve payment to the following high school teachers, for assuming a seventh period assignment, on a temporary basis, at their negotiated contractual per class rate, effective November 09, 2021, staff members will receive payment upon submission of appropriate payroll bill form for each pay date, and will receive their payment on the subsequent pay date:

<u>Name</u>	<u>Subject</u>	<u>Rate</u>
a. Marc Monroe	Computer Applications (Period 7)	\$80.00 (BA+32)

EXPLANATION: The Board approves payment for teachers taking on a seventh period assignment.

15. that the Board approve payment to the following staff members for participating in the Saturday Instrumental program effective January 22, 2022 through May 21, 2022 (4 hours per Saturday from 8:30 AM to 12:30 PM).

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
a. Dasom Kim	Instrumental Music Teacher	\$3,750.00
b. Daniel Bassett	Instrumental Music Teacher	\$3,750.00

TOTAL: \$7,500.00

EXPLANATION: Teachers will work with fourth grade students to teach elementary instrumental music lessons.

16. that the Board approve payment to six staff members to serve as SAT Prep Instructors, effective December 13, 2021 to March 07, 2022, 3 hours of instruction per week, 4 hours of training, 12 hours of class preparation (1 hour per week), 12 hours of student follow-up/management (contacting students to ensure attendance), 64 hours total, total stipend not to exceed \$3,200.
Account # 11-190-100-320-85-58-I-D

<u>Staff Member</u>	<u>Hours</u>	<u>Total Stipend (not to exceed)</u>
a. Michael Miuccio	64	\$3,200
b. Richard Rodda	64	\$3,200
c. Kelly Williams	64	\$3,200
d. Sharon Belin	64	\$3,200
e. Abdoulaye Diallo	64	\$3,200
f. Matthew Lynskey	64	\$3,200

TOTAL: **\$19,200**

EXPLANATION: SAT Prep Instructor serves as a guide to students on their path towards SAT readiness utilizing Horizon Prep's curriculum. Instructors will guide students through interpretation and reflection of their student score reports; facilitate the administration of practice SAT assessments; facilitate interactive lesson plans, including direct instruction, small group instruction, and whole-class activities; facilitate the independent practice of SAT content and strategies; lead reflective discussions related to SAT readiness, emotional regulation, and mastery of SAT content; monitor student progress. Instruction will take place in person at Teaneck High School.

17. that the Board approve the following athletic coaches for the 2021-2022 school year, stipend in accordance with the TTEA contract, pending approval of NJSIAA and program/activity completion. Stipends will be prorated in the event of cancellation:

<u>Sport</u>	<u>Position</u>	<u>Name</u>	<u>Stipend Amount</u>
Boys Fencing	Assistant	Stephanie Abatayo	\$4,529.00
Girls Basketball TJMS	Head Coach	Robin Rozembersky	\$3,000.00

TOTAL: **\$7,529.00**

EXPLANATION: The Board approves the appointment of athletic coaches for the 2021-2022 school year.

18. that the Board approve the following staff members for services during the 2021-2022 school year, at the following athletics event:
- a. Latoya Watt
 - b. Michael Guthrie

Fall/Winter/Spring Sports	
Girls/Boys/Middle School Soccer	\$60.00
Basketball - Girls High School (two games)	\$85.00 total
Basketball - Middle School (two games)	\$65.00 total
Basketball - Boys High school (three games)	\$100.00 total
Ticket Takers/Sales	
Football	\$60.00
Basketball	\$70.00
Wrestling	\$60.00
Announcer	
Football	\$70.00
Basketball	\$40.00 per game
Wrestling	\$70.00
Non-Carded Official	
Outdoor Track and Field	\$70.00
Clock Operator/Time	
Basketball - High School	\$40.00 per game
Basketball - Middle School	\$30.00 per game
Girls/Boys Volleyball	\$40.00 per game/level
Chain Crew (Football)	
Chain and Marker	\$70.00

EXPLANATION: The Board approves payment to staff for providing services during athletic events.

19. that the Board approve the attached list of staff members for emergency substitute coverage the 2021-2022 school year, on an as-needed basis, at the hourly rate of \$50 per hour.

EXPLANATION: The Board approves emergency substitute coverage in the event of an absence of a teaching staff member.

20. that the Board approve the following non-certificated staff appointments, following a 90-day probationary period, effective dates as indicated, pending criminal history review:

a. Brian Hourigan, General Mechanic III / Electrician, at an annual salary of \$85,000 assigned to Operations and Maintenance, effective January 3, 2022, replacing Thomas De Lyon, resigned (52-16-89/box).

b. Jenine Kea, Coordinator of Payroll & Employee Benefits, at an annual salary of \$77,000 (TTEA Sec 12M A/step 8) plus \$8,316 (10.8% of salary for coordinator duties and pension and quarterly reporting differential) assigned to the Business Office, effective February 01, 2022 through June 30, 2022, replacing Caren Spooner, resigned (PC#: 30-17-83/avl).

EXPLANATION: The Board approves the appointment of non-certificated staff.

21. that the Board approve the following non-certificated staff transfer/reassignment for the 2021-2022 school year:
- a. Concepcion Le', Secretary B, Lowell Elementary School, transferred to Secretary B, Bryant Elementary School, effective December 20, 2021, replacing Na'Imah Bogert, promoted (PC#: 30-06-71/axo).

EXPLANATION: The Board approves the transfer or reassignment of staff based upon the Superintendent's recommendation.

Item a. - Previously approved on the November 10, 2021 Regular Board agenda. Updated to reflect correct effective date.

22. that the Board accept the resignation of the following staff members:
- a. Eileen Kresky, Mathematics Teacher, Teaneck High School, effective January 31, 2022.
- b. Caren Spooner, Coordinator of Payroll & Employee Benefits, Business Office, effective January 31, 2022.

EXPLANATION: The Board accepts the resignation of district staff members.

23. that the Board approve the following leaves of absence for the dates and reasons indicated:
- a. Employee ID# 2383, paid medical leave of absence with benefits, using 32.5 personal illness days from November 9, 2021 through December 23, 2021, under FMLA.
- b. Employee ID# 5278, miscellaneous leave of absence with benefits, using 45 personal illness days from November 22, 2021 through January 31, 2022.
- c. Employee ID# 5364, paid medical leave of absence with benefits, using 15 personal illness days from December 15, 2021 through January 07, 2022, under FMLA.
- d. Employee ID# 5432, paid medical leave of absence with benefits, using 1 personal business day and 15 personal illness days from December 20, 2021 through January 18, 2022, under FMLA. January 19, 2022 through February 05, 2022, unpaid with benefits, under FMLA.
- e. Employee ID# 3890, paid maternity leave of absence with benefits, using 2 personal business days and 21 personal illness days from March 04, 2022 through April 05, 2022, under FMLA. April 06, 2022 through June 30, 2022, unpaid with benefits, under FMLA and NJFLA.
- f. Employee ID# 3736, paid maternity leave of absence with benefits, using 69 personal illness days from March 04, 2022 through June 17, 2022 under FMLA and NJFLA.
- g. Employee ID #2378, paid maternity leave of absence with benefits, using 45 personal illness days from January 03, 2022 through March 08, 2022, under FMLA. March 09, 2022 through May 02, 2022, unpaid with benefits, under FMLA and NJFLA.
- h. Employee ID #4000, paid maternity leave of absence with benefits, using 0.5 personal business days and 33.5 personal illness days from January 03, 2022 through February 18, 2022, under FMLA. February 22, 2021 through June 30, 2022, unpaid with benefits, under FMLA and NJFLA.

EXPLANATION: The Board approves leaves based upon the Superintendent's recommendation.

Item a. - Previously approved on the November 10, 2021 Regular Board agenda. Updated to reflect extension.

24. that the Board approve the following Student Teacher Practicum assignment, effective December 15, 2021 through January 21, 2022, pending medical clearance, criminal history review and proof of the COVID-19 Vaccination:

a. Olivia Toutoujian, Fairleigh Dickinson University assigned to Whittier Elementary.

EXPLANATION: Ms. Olivia Toutoujian is in the QUEST Accelerated, Combined Degree (B.A. /B.S. – M.A.T.) 5-year Teacher Preparation Program at Fairleigh Dickinson University. As part of the program requirements, she is required to complete a minimum 30 practicum hours. She will be working under the supervision of Ms. Tatiana Stripling.

25. that the Board approve payment to the following teachers (pending student enrollment) for conducting an after school Reading & Mathematics Support Program (Grade 5 through 8) at Thomas Jefferson Middle School November 09, 2021 through March 10, 2022, Tuesdays and Thursdays, from 3 pm to 4 pm. Mathematics and Language Arts teachers will receive up to 3 hours of professional development training at the rate of \$50 per hour and conduct the program for 48 hours at a rate of \$50 per hour. One lead teacher would receive up to 76 hours for administrative duties and professional development at the rate of \$50 per hour. Title I funds this program.

<u>Name</u>	<u>Hours</u>	<u>Total Stipend (not to exceed)</u>
Kristina Arocho	48	\$2,400.00

TOTAL: **\$2,400.00**

EXPLANATION: The Board approves payment to employees who participate in after-school instructional programs.

**Previously approved on the October 13, 2021 Regular Public Board agenda.
New staff member will replace a previously appointed staff member that can no longer fulfill the assignment.**

26. that the Board approve the payment to the following teachers (pending student enrollment) for conducting the Hawthorne Scholars after school program (Grades K-4) at Hawthorne Elementary School from November 30, 2021 through April 7, 2022 on Tuesdays and Thursdays from 3:20 pm to 4:20 pm. Teachers will receive up to 3 hours of professional development on November 16th and November 18th at the rate of \$50 per hour and facilitate the program for 32 hours at the rate of \$50 per hour. One lead teacher will received up to 60 hours for administrative duties and professional development at the rate of \$50 per hour. Title I and IDEA/ARP fund this program.

Substitute Teacher: Maria Garcia-Iglesias

<u>Name</u>	<u>Hours</u>	<u>Total Stipend (not to exceed)</u>
a. Sandra Warren-Givens	35	\$1,750.00

TOTAL: **\$3,500.00**

EXPLANATION: The Board approves payment to employees who participate in after-school instructional programs.

**Previously approved on the November 10, 2021 Regular Public Board agenda.
New staff member will replace a previously appointed staff member that can no longer fulfill the assignment.**

27. that the Board approve the following individual to be paid for work in the Teaneck Community Education Center's SACC (School Age Child Care) program, for the 2021-2022 school year:

<u>Name</u>	<u>Title</u>	<u>Hourly Rate</u>
Brenda Savage	SACC Substitute	\$15.00

EXPLANATION: The district's SACC Program provides families with fee-based before and after school care options at Bryant, Lacey, Hawthorne, Lowell and Whittier Elementary Schools, and after school care at Thomas Jefferson Middle School. This year's program is scheduled to run September 27, 2021 through June 17, 2022 (provided the district does not receive guidance on school closings due to COVID-19).

28. that the Board approve payment to the following high school teachers, for assuming a sixth period assignment, on a temporary basis, at their negotiated contractual per class rate, effective December 06, 2021, staff members will receive payment upon submission of appropriate payroll bill form for each pay date, and will receive their payment on the subsequent pay date:

<u>Name:</u>	<u>Subject:</u>	<u>Rate:</u>
a. Volodymyr Hunko	Physical Science (Period 2)	\$80.00 (MA+32)
b. Matthew Maritsch	Physical Science (Period 8)	\$60.00 (BA)

EXPLANATION: The Board approves payment for teachers taking on a sixth period assignment.

29. that the Board approve the revision of the Transportation Coordinator job description (attachment) for the 2021-2022 school year.

EXPLANATION: The Board approves the revision of job descriptions.

Personnel 01 thru 29

Motion:	Second:			
Board Member	Yes	No	Abstain	Absent
Ms. Burns (Linda)				
Mr. Clark, Sr. (Harold)				
Mr. Cooper (Damen)				
Ms. Fisher (Victoria)				
Mrs. Gee (Danielle)				
Mrs. Rappoport (Sarah)				
Mr. Reiner (Gerald)				
Mr. Rodriguez (Sebastian)				
Ms. Sanders (Denise)				

Teaneck Public Schools

Regular Public Meeting

December 8, 2021

Policy - 1.

that the Board approve the following policy updates as either New, Revised and/or Mandatory (M) for **First Reading**:

P6112 - Reimbursement of Federal and Other Grant Expenditures - (M)

P6471 - School District Travel - (M)

P8561 - Procurement Procedures for School Nutrition Programs - (M) (Revised)

Explanation:

ATTACHMENTS:

Description	Type
Policies 6112, 6471, 8561 - First Reading	Cover Memo

POLICY GUIDE

FINANCES

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Reimbursement of Federal and Other
Grant Expenditures

M

6112 REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES

The Cash Management Improvement Act (CMIA) and related Federal regulations require a State to minimize the time elapsing between the transfer of funds from the United States Treasury and the expenditure of funds for program purposes. This requirement applies to grantees such as the State of New Jersey and their subgrantees, such as a school district. The State of New Jersey and school districts must assure funds have been, or will be, spent within a minimal amount of time after having been drawn from the Federal government.

In accordance with this requirement, the New Jersey Department of Education (NJDOE) has implemented a reimbursement request system of payment. The procedures as outlined in the New Jersey Department of Education Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures shall be followed by school districts in submitting reimbursement requests. Reimbursement requests for entitlement grant awards under **the Every Student Succeeds Act (ESSA) Titles I, II-A, II-D, III, III Immigrant, IV and V of the No Child Left Behind Act (NCLB), the Individuals with Disabilities Education Act (IDEA), and the Carl D. Perkins Career and Technical Education Improvement Act of 2006, and any other program designated by the NJDOE** shall be made using the NJDOE's Electronic Web-Enabled Grant (EWEG) System.

Reimbursement requests by the School Business Administrator/Board Secretary or designee shall be made for individual titles and awards using the payment functionality of the EWEG system. ~~Reimbursement requests shall be made for individual titles and awards and~~ Only one reimbursement request per month may be submitted for an individual title, or award, **or subgrant**. Reimbursement requests may only be for expenditures that have already occurred or will occur **within three business days of receipt of funds** ~~by the last calendar day of the month in which the request is made.~~

The submission of a reimbursement request constitutes a certification by the School Business Administrator/Board Secretary that the school district has previously made the appropriate expenditures and/or will make the expenditures **within three business days of receipt of funds** ~~by the last calendar day of the month in which the request is made~~ and that the expenditures are allowable and appropriate to the cost objective(s) of the subgrant. ~~Reimbursement requests must be in accordance with approved grant applications.~~



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FINANCES

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Reimbursement of Federal and Other Grant Expenditures

The Superintendent of Schools or designee is responsible for submitting an amendment application to the NJDOE for approval if a new budget category for which no funds were previously budgeted or approved has been created. The Superintendent of Schools or designee is responsible for submitting an amendment application to the NJDOE for approval if cumulative transfers among expenditure categories exceed ten percent of the total award or \$50,000 for IDEA, Perkins, and NCLB (per title); whichever is less. **The Superintendent or designee is responsible for monitoring the cumulative ten percent level of fiscal change.**

Reimbursement requests must be in accordance with approved grant applications. A reimbursement request may be submitted at any time after the subgrant has received final NJDOE approval. Reimbursement requests submitted at least ten business days before the end of the month but no later than the fifteenth day of the month will be reviewed and, if approved, processed for payment the first business day of the following month. School districts will normally receive payment by the fifth business day of the month and will be able to track the grant's payment history in EWEG through the payments link of the grant application.

Reimbursement requests must contain a brief description of the expenditures for which reimbursement is being requested. Individual line items need not be detailed. Expenditures must be supported by documentation at the school district level but should not be submitted to the NJDOE with a reimbursement request. The Superintendent of Schools or designee is responsible to maintain supporting documentation for seven years and for making it available to the NJDOE, the United States Department of Education, and/or their authorized representatives upon request. Documentation for salary expenditures is subject to the requirements of the **Federal Uniform Grant Guidance** applicable Federal Office of Management and Budget Circular: A-21, "Cost Principles for Educational Institutions;" A-87, "Cost Principles for State, Local, and Indian Tribal Governments;" A-122, "Cost Principles for Non-Profit Organizations;" and Education Department General Administrative Regulations (EDGAR). Documentation for all other expenditures must include evidence that the expenditures are allowable costs and of the relationship of the expenditure to the subgrant's cost objectives.



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Reimbursement of Federal and Other Grant Expenditures

The NJDOE staff will review reimbursement requests to determine **that** they meet the subgrant's criteria. When a reimbursement request is approved or denied, the school district will receive an email notification through the EWEG system. Approval of a reimbursement request by NJDOE does not imply approval of the expenditures as allowable or appropriate to the subgrant's cost objectives as the approval of expenditures will continue to be processed through the final report. The School Business Administrator/Board Secretary or designee assumes responsibility for assuring that all funds requested through the EWEG system either have already been expended, or will be expended **within three business days of receipt of funds** ~~according to the requirements of the CMIA.~~

New Jersey Department of Education Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures – **March 2014** ~~July 2008~~

Adopted:



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POLICY GUIDE

FINANCES
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School District Travel
M

6471 SCHOOL DISTRICT TRAVEL

The Board of Education shall implement a Policy and Regulation pertaining to travel expenditures for its employees and Board of Education members that is in accordance with N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and other rules and procedures the Board of Education deems appropriate pursuant to N.J.A.C. 6A:23A-7.2(a). The Policy and Regulation pertaining to school district travel expenditures incorporates either expressly, in whole or in part, and/or by reference, the laws and regulations contained in N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7.

The Board of Education ensures the effective and efficient use of funds by adopting and implementing policies and procedures that are in accordance with N.J.S.A. 18A:11-12 and New Jersey Department of the Treasury, Office of Management and Budget (OMB) current circulars and any superseding circulars pertaining to travel, meals, events and entertainment, and the additional requirements set forth in N.J.A.C. 6A:23A-7. If any superseding circulars of the OMB conflict with the provisions of these rules, the provisions of the superseding circulars shall govern.

Any sections of State travel regulations as established by the OMB presented as OMB Travel, Entertainment, Meals, and Refreshments Circulars, that conflict with N.J.S.A. 18A:1-1 et seq. shall not be included in Policy and Regulation 6471 nor authorized under N.J.A.C. 6A:23A-7. This includes, but is not limited to, the authority to issue travel charge cards as allowed under the OMB Circulars, but which is not authorized for school districts under New Jersey school law.

The Board of Education shall ensure, through Policy and Regulation 6471, that all travel by its employees and Board of Education members is educationally necessary and fiscally prudent. Policy and Regulation 6471 shall include the requirement that all school district travel expenditures are:

1. Directly related to and within the scope of the employee's or district Board member's current responsibilities and, for school district employees, the school district's professional development plan, the school professional development plan, and employee's individual professional development plan;



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School District Travel

2. For travel that is critical to the instructional needs of the school district or furthers the efficient operation of the school district; and
3. In compliance with State travel payment guidelines as established by the OMB and with guidelines established by the Federal Office of Management and Budget; except any State or Federal regulations and guidelines that conflict with the provisions of Title 18A of the New Jersey Statutes shall not be applicable, including, but not limited to, the authority to issue travel charge cards. The Board of Education shall specify in its travel policy the applicable restrictions and requirements set forth in the State and Federal guidelines, including, but not limited to, types of travel, methods of transportation, mileage allowance, subsistence allowance, and submission of supporting documentation including receipts, checks, or vouchers.

School district travel expenditures shall include, but shall not be limited to, all costs for transportation, meals, lodging, and registration or conference fees directly related to participation in the event.

School district travel expenditures subject to N.J.A.C. 6A:23A-7 shall include costs for all required training and all travel authorized in school district employee contracts and Policy and Regulation 6471. This includes, but is not limited to, required professional development, other employee training and required training for Board members, and attendance at specific conferences authorized in existing employee contracts, provided the travel meets the requirements of N.J.A.C. 6A:23A-7. All such expenditures are subject to the rules in N.J.A.C. 6A:23A-7, including, but not limited to, inclusion in the annual travel limit, prior Board of Education approval, separate tracking as described at N.J.S.A. 18A:11-12.q., and per diem reimbursements.

Travel reimbursements will only be paid upon compliance with all provisions of N.J.A.C. 6A:23A-7 and Policy and Regulation 6471. The Board of Education will not ratify or approve payments or reimbursements for travel after completion of the travel event, except as provided at N.J.A.C. 6A:23A-7.4(d).

The Board of Education shall establish a maximum travel budget in accordance with the requirements outlined in N.J.A.C. 6A:23A-7.3.



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School District Travel

[Option

— The Board of Education authorizes an annual maximum amount per employee for regular business travel only for which Board of Education approval is not required. The annual maximum shall not exceed \$_____ (No more than \$ 1,500.00) and shall be subject to the approval requirements in N.J.S.A. 18A:19-1.]

All travel requests must be submitted and approved in writing by the Superintendent of Schools and the majority of the Board of Education's full voting membership of the Board, except if the Board of Education has excluded regular business travel from prior approval pursuant to N.J.A.C. 6A:23A-7.3(b), prior to obligating the school district to pay related expenses and prior to attendance at the travel event.

All travel requests for Board members shall require prior approval by a majority of the Board of Education's full voting membership, except where the Board of Education has excluded regular business travel from prior approval pursuant to N.J.A.C. 6A:23A-7.3(b), and the travel shall be in compliance with N.J.S.A. 18A:12-24 and 24.1.

A Board member must recuse himself or herself from voting on travel if the Board member, a member of his or her immediate family, or a business organization in which he or she has an interest has a direct or indirect financial involvement that may reasonably be expected to impair his or her objectivity or independence of judgment. Policy and Regulation 6471 prohibit a Board member from acting in his or her official capacity in any matter in which he or she or a member of his or her immediate family has a personal involvement that is or creates some benefit to the school district Board member or member of his or her immediate family; or undertaking any employment or service, whether compensated or not, that may reasonably be expected to prejudice his or her independence of judgment in the execution of his or her official duties.



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School District Travel

[Option

- The Board of Education excludes from the requirements of prior Board of Education approval any travel caused by or subject to existing contractual provisions, including grants and donations, and other statutory requirements, or Federal regulatory requirements in accordance with the provisions of N.J.A.C. 6A:23A-7.4(d).]

The Board of Education requires documentation required in N.J.A.C. 6A:23A-7.5(b) that justifies the number of employees attending an event and the benefits derived from their attendance. Pursuant to N.J.A.C. 6A:23A-7.5(c), the school district shall maintain documentation on file that demonstrates compliance with the Board of Education's travel policy, including travel approvals, reports, and receipts for all school district funded expenditures, as appropriate.

The School Business Administrator/Board Secretary shall be responsible for the accounting requirements for travel in accordance with the provisions of N.J.A.C. 6A:23A-7.6.

[Select One Option

- The Superintendent of Schools is the final approval authority for travel.
- The School Business Administrator/Board Secretary is the final approval authority for travel.
- The Superintendent of Schools and the School Business Administrator are the final approval authorities for travel.]

Sanctions for a violation of the provisions of N.J.A.C. 6A:23A-7 or this Policy are outlined in N.J.A.C. 6A:23A-7.7 and Regulation 6471.

The Board of Education prohibits the types of travel expenditures not eligible for reimbursement as listed in N.J.A.C. 6A:23A-7.8. and Regulation 6471.



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School District Travel

Travel methods shall be in accordance with the provisions of N.J.A.C. 6A:23A-7.9 and Regulation 6471 and the routing of travel shall be in accordance with the provisions of N.J.A.C. 6A:23A-7.10 and Regulation 6471.

Any subsistence allowance shall be in accordance with the provisions of N.J.A.C. 6A:23A-7.11 and Regulation 6471. Meal allowances and incidental expenditures shall be in accordance with N.J.A.C. 6A:23A-7.12 and Regulation 6471.

Reimbursement for out-of-State and high-cost travel shall be made pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-5.9, and Policy and Regulation 6471.

Records and supporting documentation must be completed and maintained as required in N.J.A.C. 6A:23A-7.13 and outlined in Regulation 6471.

The Board of Education shall approve the mileage reimbursement amount to be paid to an employee who has been approved by the Superintendent or designee to use their personal vehicle for school-related business.

N.J.S.A. 18A:11-12
N.J.A.C. 6A:23A-5.9; 6A:23A-7

Adopted:



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POLICY GUIDE

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Procurement Procedures for School
Nutrition Programs
M

8561 PROCUREMENT PROCEDURES FOR SCHOOL NUTRITION PROGRAMS

The Board of Education adopts this Policy to identify their procurement plan for the United States Department of Agriculture's (USDA) School Nutrition Programs. School Nutrition Programs include, but are not limited to: the National School Lunch Program (NSLP); School Breakfast Program (SBP); Afterschool Snack Program (ASP); Special Milk Program (SMP); Fresh Fruit and Vegetable Program (FFVP); Seamless Summer Option (SSO) of the NSLP; Summer Food Service Program (SFSP); the At-Risk Afterschool Meals component of the Child and Adult Care Food Program (CACFP); and the Schools/Child Nutrition USDA Foods Program.

The Board of Education is ultimately responsible for ensuring all procurement procedures for any purchases by the Board of Education and/or a food service management company (FSMC) comply with all Federal regulations, including but not limited to: 7 CFR Parts 210, 220, 225, 226, 245, 250; 2 CFR 200; State procurement statutes and administrative codes and regulations; local Board of Education procurement policies; and any other applicable State and local laws.

The procurement procedures contained in this Policy will be implemented beginning immediately, until amended. All procurements must maximize full and open competition. Source documentation will be maintained by the School Business Administrator/Board Secretary or designee and will be available to determine open competition, the reasonableness, the allowability, and the allocation of costs.

The Board of Education intentionally seeks to prohibit conflicts of interest in all procurement of goods and services.

A. General Procurement

The procurement procedures will maximize full and open competition, transparency in transactions, comparability, and documentation of all procurement activities. The school district's plan for procuring items for use in the School Nutrition Programs is as follows:



POLICY GUIDE

OPERATIONS

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Procurement Procedures for School Nutrition Programs

1. The School Business Administrator/Board Secretary will ensure all purchases will be in accordance with the Federal Funds Procurement Method Selection Chart – State Agency Form #358. Formal procurement procedures will be used as required by 2 CFR 200.318 through .326 and any State and local procurement code and regulations. Informal procurement procedures (small purchase) will be required for purchases under the most restrictive small purchase threshold.
2. The following procedures will be used for all purchases:

Product/ Services	Estimated Dollar Amount	Procurement Method	Evaluation	Contract Award Type	Contract Duration/ Frequency

B. Micro-Purchase Procedures

1. Public/Charter Schools

Purchases of supplies or services, as defined by 2 CFR 200.67, will be awarded without soliciting competitive price quotations if the price is reasonable in accordance with N.J.S.A. 18A:18A-37(a) and below thresholds established by the State Treasurer for informal receipt of quotations. Purchases will be distributed equitably among qualified suppliers with reasonable prices. Records will be kept for micro-purchases.

2. Non-Public Schools

Purchases of supplies or services, within the Federal micro-purchase threshold (the aggregate amount does not exceed the Federal micro-purchase threshold as set by 2 CFR 200.67) will be awarded without soliciting competitive price quotations if the price is reasonable. Purchases will be distributed equitably among qualified suppliers with reasonable prices. Records will be kept for micro-purchases.



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Procurement Procedures for School Nutrition Programs

3. Formal bid procedures will be applied on the basis of:

[Choose one or more of the following:

- ☐ centralized system;
- ☐ individual school;
- ☐ multi-school system; and/or
- ☐ State contract.]

4. Because of the potential for purchasing more than public or non-public informal/small purchase threshold amount, or the Board approved threshold if less, it will be the responsibility of the School Business Administrator/Board Secretary to document the amounts to be purchased so the correct method of procurement will be followed.

C. Formal Procurement

When a formal procurement method is required, the following competitive sealed bid or an Invitation for Bid (IFB) or competitive proposal in the form of a Request for Proposal (RFP) procedures will apply:

1. An announcement of an IFB or a RFP will be placed in the Board designated official newspaper to publicize the intent of the Board of Education to purchase needed items. The advertisement for bids/proposals or legal notice will be published in the official newspaper for at least one day in accordance with the provisions of N.J.S.A. 18A:18A-21.
2. An advertisement in the official newspaper for at least one day is required for all purchases over the school district's small purchase threshold as outlined in Federal Funds Procurement Method Section Chart – State Agency Form #358. The advertisement will contain the following:
 - a. A general description of items to be purchased;
 - b. The deadline for submission of questions and the date written responses will be provided, including addenda to bid specifications, terms, and conditions as needed;



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Procurement Procedures for School Nutrition Programs

- c. The date of the pre-bid meeting, if provided, and if attendance is a requirement for bid award;
 - d. The deadline for submission of sealed bids or proposals; and
 - e. The address of the location where complete specifications and bid forms may be obtained.
3. In an IFB or RFP, each vendor will be given an opportunity to bid on the same specifications.
4. The developer of written specifications or descriptions for procurements will be prohibited from submitting bids or proposals for such products or services.
5. The IFB or RFP will clearly define the purchase conditions. The following list includes requirements, not exclusive, to be addressed in the procurement document:
 - a. Contract period for the base year and renewals as permitted;
 - b. The Board of Education is responsible for all contracts awarded (statement);
 - c. Date, time, and location of IFB/RFP opening;
 - d. How the vendor is to be informed of bid acceptance or rejection;
 - e. Delivery schedule;
 - f. Requirements (terms and conditions) the bidder must fulfill in order for bid to be evaluated;
 - g. Benefits to which the Board of Education will be entitled if the contractor cannot or will not perform as required;



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Procurement Procedures for School Nutrition Programs

- h. Statement assuring positive efforts will be made to involve small and minority businesses, women's business enterprises, and labor surplus area firms;
- i. Statement regarding the return of purchase incentives, discounts, rebates, and credits under a cost reimbursement FSMC contract to the Board of Education's nonprofit school food service account;
- j. Contract provisions as required in Appendix II to CFR 200: 2
 - (1) Termination for cause and convenience – contracts in excess of \$10,000;
 - (2) Equal Opportunity Employment – “federally assisted construction contracts”;
 - (3) Davis-Bacon Act – construction contracts in excess of \$2,000;
 - (4) Contract work Hours and Safety Standards – contracts in excess of \$100,000;
 - (5) Right to inventions made under a contract or agreement – if the contract meets the definition of a “funding agreement” under 37 CFR 401.2(a);
 - (6) Clean Air Act – contracts in excess of \$150,000;
 - (7) Debarment and Suspension – all Federal awarded contracts;
 - (8) Byrd Anti Lobbying Amendment – contracts in excess of \$100,000; and
 - (9) Contracts must address administrative, contractual, or legal remedies in instances where contractors



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Procurement Procedures for School Nutrition Programs

violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

- k. Contract provisions as required in 7 CFR 210.21(f) for all cost reimbursable contracts;
- l. Contract provisions as required in 7 CFR 210.16(a)(1-10) and 7 CFR 250.53 for food service management company contracts;
- m. Procuring instrument to be used are purchase orders from firm fixed prices after formal bidding;
- n. Price adjustment clause for renewal of multi-year contracts as defined in N.J.S.A. 18A:18A-42. The "index rate" means the annual percentage increase rounded to the nearest half percent in the implicit price deflator for State and local government purchases of goods and services computed and published quarterly by the U.S. Department of Commerce, Bureau of Economic Analysis;
- o. Method of evaluation and type of contract to be awarded (solicitations using an IFB are awarded to the lowest responsive and responsible bidder; solicitations using a RFP are awarded to the most advantageous bidder/offeror with price as the primary factor among factors considered);
- p. Method of award announcement and effective date (if intent to award is required by State or local procurement requirements);
- q. Specific bid protest procedures including contact information of person and address and the date by which a written protest must be received;



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Procurement Procedures for School Nutrition Programs

- r. Provision requiring access by duly authorized representatives of the Board of Education, New Jersey Department of Agriculture (NJDA), United States Department of Agriculture (USDA), or Comptroller General to any books, documents, papers, and records of the contractor which are directly pertinent to all negotiated contracts;
- s. Method of shipment or delivery upon contract award;
- t. Provision requiring contractor to maintain all required records for three years after final payment and all other pending matters (audits) are closed for all negotiated contracts;
- u. Description of process for enabling vendors to receive or pick up orders upon contract award;
- v. Provision requiring the contractor to recognize mandatory standards/policies related to energy efficiency contained in the Energy Policy and Conservation Act (PL 94-163);
- w. Signed statement of non-collusion;
- x. Signed Debarment/Suspension Certificate, clause in the contract or a copy of search results from the System for Award Management (SAM);
- y. Provision requiring "Buy American" as outlined in 7 CFR Part 210.21(d) and USDA Guidance Memo SP 38-2017, including specific instructions for prior approval and documentation of utilization of non-domestic food products only;
- z. Specifications and estimated quantities of products and services prepared by the school district and provided to potential contractors desiring to submit bids/proposals for the products or services requested; and



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Procurement Procedures for School Nutrition Programs

- aa. The Board of Education's Electronic Signature Policy.
- 6. If any potential vendor is in doubt as to the true meaning of specifications or purchase conditions, questions may be sent to the School Business Administrator/Board Secretary. The School Business Administrator/Board Secretary or designee's response will be provided in writing to all potential bidders within _____ days.
 - a. The School Business Administrator/Board Secretary will be responsible for providing responses to questions and securing all bids or proposals.
 - b. The School Business Administrator/Board Secretary will be responsible to ensure all Board of Education procurements are conducted in compliance with applicable Federal, State, and local procurement regulations.
 - c. The following criteria will be used in awarding contracts as a result of bids/proposals. Price must be the highest weighted criteria. Examples of other possible criteria include quality, service, delivery, and availability.
- 7. In awarding a RFP, a set of award criteria in the form of a weighted evaluation sheet will be provided to each bidder in the initial bid document materials. Price alone is not the sole basis for award, but remains the primary consideration among all factors when awarding a contract. Following evaluation and negotiations, a firm fixed price or cost reimbursable contract is awarded.
 - a. The contracts will be awarded to the responsible bidder/proposer whose bid or proposal is responsive to the invitation and is most advantageous to the Board of Education, price as the primary, and other factors considered. Any and all bids or proposals may be rejected in accordance with the law.



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- b. The School Business Administrator/Board Secretary or designee is required to sign on the bid tabulation of competitive sealed bids or the evaluation criterion score sheet of competitive proposals signifying a review and approval of the selections.
- c. The School Business Administrator/Board Secretary shall review the procurement system to ensure compliance with applicable laws.
- d. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product specified was received.
- e. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. The contractor must inform the School Business Administrator/Board Secretary within one workday if a product is not available. In the event a nondomestic agricultural product is to be provided to the Board of Education, the contractor must obtain, in advance, written approval for the product. The School Business Administrator/Board Secretary must comply with the Buy American Provision.
- f. Full documentation regarding the reason an accepted item was unavailable, and the procedure used in determining acceptable alternates, will be available for audit and review. The person responsible for this documentation is the School Business Administrator/Board Secretary.
- g. The School Business Administrator/Board Secretary is responsible for maintaining all procurement documentation.

D. Small Purchase Procedures

If the amount of purchases for items is less than the school district's small purchase threshold as outlined in the Federal Funds Procurement Method Selection Chart – State Agency Form #358, the following small purchase



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procedures including quotes will be used. Quotes from a minimum number of three qualified sources will be required.

1. Written specifications will be prepared and provided to all vendors.
2. Each vendor will be contacted and given an opportunity to provide a price quote on the same specifications. A minimum of three vendors shall be contacted.
3. The School Business Administrator/Board Secretary or designee will be responsible for contacting potential vendors when price quotes are needed.
4. The price quotes will receive appropriate confidentiality before award.
5. Quotes/Bids will be awarded by the School Business Administrator/Board Secretary. Quotes/Bids will be awarded on the following criteria. Quote/Bid price must be the highest weighted criteria. Examples of other possible criteria include quality, service, delivery, and availability.
6. The School Business Administrator/Board Secretary will be responsible for documentation of records to show selection of vendor, reasons for selection, names of all vendors contacted, price quotes from each vendor, and written specifications.
7. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product specified is received.
8. Any time an accepted item is not available, the School Business Administrator/Board Secretary will select the acceptable alternate. Full documentation will be made available as to the selection of the acceptable item.
9. The School Business Administrator/Board Secretary or designee is required to sign all quote tabulations, signifying a review and approval of the selections.



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E. Noncompetitive Proposal Procedures

If items are available only from a single source when the award of a contract is not feasible under small purchase, sealed bid or competitive negotiation, noncompetitive proposal procedures will be used:

1. Written specifications will be prepared and provided to the vendor.
2. The School Business Administrator/Board Secretary will be responsible for the documentation of records to fully explain the decision to use the noncompetitive proposal. The records will be available for audit and review.
3. The School Business Administrator/Board Secretary or designee will be responsible for documentation that the actual product or service specified was received.
4. The School Business Administrator/Board Secretary will be responsible for reviewing the procedures to be certain all requirements for using single source or noncompetitive proposals are met.
5. The noncompetitive micro-purchase method shall be used for one-time purchases of a new food item if the amount is less than the applicable Federal or State micro-purchase threshold to determine food acceptance by students and provide samples for testing purposes. A record of noncompetitive negotiation purchase shall be maintained by the School Business Administrator/Board Secretary or designee. At a minimum, the record of noncompetitive purchases shall include: item name; dollar amount; vendor; and reason for noncompetitive procurement.
6. A member or representative of the Board of Education will approve, in advance, all procurements that result from noncompetitive negotiations.



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Procurement Procedures for School Nutrition Programs

F. Miscellaneous Provisions

1. New product evaluation procedures will include a review of product labels and ingredients; an evaluation of the nutritional value; taste tests and surveys; and any other evaluations to ensure the new product would enhance the program.
2. The Board of Education agrees the reviewing official of each transaction will be the School Business Administrator/Board Secretary.
3. Payment will be made to the vendor when the contract has been met and verified and has met the Board of Education's procedures for payment. (If prompt payment is made, discounts, etc., are accepted.)
4. Specifications will be updated as needed.
5. If the product is not as specified, the following procedure, including, but not limited to, will take place: remove product from service; contact vendor for approved alternate product; or remove product from bid.

G. Emergency Purchases

1. If it is necessary to make a one-time emergency procurement to continue service or obtain goods, and the public exigency or emergency will not permit a delay resulting from a competitive solicitation, the purchase must be authorized using a purchase order signed by the School Business Administrator/Board Secretary. The emergency procedures to be followed for such purchases shall be those procedures used by the school district for other emergency purchases consistent with N.J.S.A. 18A:18A-7. All emergency procurements shall be approved by the School Business Administrator/Board Secretary. At a minimum, the following emergency procurement procedures shall be documented to include, but not be limited to: item name; dollar amount; vendor; and reason for emergency.



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Procurement Procedures for School Nutrition Programs

- H. Purchasing Goods and Services – Cooperative Agreements, Agents, and Third-Party Services (Piggybacking)
1. When participating in intergovernmental and inter-agency agreements the Board of Education will ensure that competitive procurements are conducted in accordance with 2 CFR Part 200.318 through .326 and applicable program regulations and guidance.
 2. When utilizing the services of a co-op, agent, or third party the Board of Education will ensure that the following conditions have been met and considered as one source of pricing in addition to other prices:
 - a. All procurements were subject to full and open competition and were made in accordance with Federal/State/local procurement requirements;
 - b. The existing contract allows for the inclusion of additional Board of Educations that were not contemplated in the original procurement to purchase the same supplies/equipment through the original award;
 - c. The specifications in the existing contract meets their needs and that the items being ordered are in the contract;
 - d. The awarded contract requires all the Federally required certifications; e.g. Buy American, debarment, restrictions on lobbying, etc.;
 - e. The agency will confirm the addition of their purchasing power (goods or services) to the procurement in scope or services does not create a material change, resulting in the needs to re-bid the contract;
 - f. Administrative costs (fees) for participating in the agreement are adequately defined, necessary and reasonable, and the method of allocating the cost to the participating agencies must be specified;



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Procurement Procedures for School Nutrition Programs

- g. The Buy American provisions are included in the procurement of food and agricultural products; and
- h. The agreement includes the basis for and method of allocating each discount, rebate, or credit and how they will be returned to each participating agency when utilizing a cost-reimbursable contract.

I. Records Retention

- 1. The Board of Education shall agree to retain all books, records, and other documents relative to the award of the contract for three years after final payment. If there are audit findings that have not been resolved, the records shall be retained beyond the three-year period as long as required for the resolution of the issues raised by the audit. Specifically, the Board of Education shall maintain, at a minimum, the following documents:
 - a. Written rationale for the method of procurement;
 - b. A copy of the original solicitation;
 - c. The selection of contract type;
 - d. The bidding and negotiation history and working papers;
 - e. The basis for contractor selection;
 - f. Approval from the State agency to support a lack of competition when competitive bids or offers are not obtained;
 - g. The basis for award cost or price;
 - h. The terms and conditions of the contract;
 - i. Any changes to the contract and negotiation history;
 - j. Billing and payment records;



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Procurement Procedures for School Nutrition Programs

- k. A history of any contractor claims;
- l. A history of any contractor breaches; and
- m. Any other documents as required by N.J.S.A. 18A:18A – Public School Contracts Law.

J. Code of Conduct for Procurement

1. All procurements must ensure there is open and free competition and adhere to the most restrictive Federal, State, and local requirements. The Board of Education seeks to conduct all procurement procedures in compliance with stated regulations and to prohibit conflicts of interest and actions of employees engaged in the selection, award, and administration of contracts. All procurements will be in accordance with this Policy and all applicable provisions of N.J.S.A. 18A:18A – Public School Contracts Law.
2. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal, State, or local award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent; any member of his or her immediate family, his or her partner; or an organization which employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.
3. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value.
4. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity. Based on the severity of the infraction, the penalties could include a written reprimand to their personnel file, a suspension with or without pay, or termination.



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Procurement Procedures for School Nutrition Programs

5. All questions and concerns regarding procurement solicitations, contract evaluations, and contract award, shall be directed to the School Business Administrator/Board Secretary.

K. Food Service Management Company (FSMC)

1. In the operation of the school district's food service program, the school district shall ensure that a FSMC complies with the requirements of the Program Agreement, the school district's Free and Reduced School Lunch Policy Statement, all applicable USDA program policies and regulations, and applicable State and local laws. In order to operate an a la carte food service program, the FSMC shall agree to offer free, reduced price, and full price reimbursable meals to all eligible children.
2. The school district shall monitor the FSMC billing invoices to ensure compliance with Federal and State procurement regulations.
3. In accordance with N.J.S.A. 18A:18A-5a.(22), RFPs are required in all solicitations for a FSMC.

N.J.S.A. 18A:18A – Public School Contracts Law

New Jersey Department of Agriculture

“Procurement Procedures for School Food

Authorities” Model Policy – September 2018

Adopted:



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Teaneck Public Schools
Regular Public Meeting
December 8, 2021
Finance and Budget - 2.

that the Board approve 2021-2022 budget transfers which are attached and a part of the official record.

Explanation:

ATTACHMENTS:

Description	Type
Transfers	Cover Memo

FINANCE & BUDGET

MOTION # 2

Teaneck Board of Education Transfer List
Transfers 10/30/2021

			AMOUNT TRANSFERRED	
ACCOUNT		DESCRIPTION	From	To
19385	11-190-100-610-15-44-L-D	SOC STUD/INTTR SUPPLIES/DIST	(159.00)	
19385	11-190-100-610-24-40-V-D	ACAD TALENTED/SUPPLIES	(500.00)	
19385	11-000-223-890-85-50-I-O	OTHER EXP/DUES/MEMBERSHIPS		659.00
			\$ (659.00)	\$ 659.00
EXPLANATION: C&I-MembershipSocStudiesProOrg Adjustment				
19386	11-000-251-610-84-49-H-O	SUPPLIES & MATERIALS/HRM	(700.00)	
19386	11-000-251-580-84-50-O-O	TRAVEL,CONF,WRKSH/HRM		700.00
			\$ (700.00)	\$ 700.00
EXPLANATION: HRM-AASAPannualconfnce Adjustment				
19387	11-000-222-600-75-40-W-D	MEDIA CTR SUPPLIES/DW	(1,000.00)	
19387	11-000-222-340-75-56-W-H	PURCH SERV/ELEC LIBR/HS		1,000.00
			\$ (1,000.00)	\$ 1,000.00
EXPLANATION: C&I-PurchBooks/ebooks/AV Adjustment				
19421	11-000-223-104-19-15-S-D	OTHER SALARIES/STAFF DEVLPM	(40,000.00)	
19421	11-000-230-340-82-50-S-D	PURCH TECHNICAL SERVICES/SUPT		40,000.00
			\$ (40,000.00)	\$ 40,000.00
EXPLANATION: OTRSalPurchTechsvcs adj Adjustment				
19425	11-000-218-600-73-40-G-H	GUIDANCE SUPPLIES/THS	(3,500.00)	
19425	11-000-218-590-73-50-G-H	OTHER PUR SERV/GUIDANCE		3,500.00
			\$ (3,500.00)	\$ 3,500.00
EXPLANATION: THS-COUNSELING DEPT ADJ Adjustment				
19441	61-910-310-500-81-50-O-D	FOOD SERVICE/PURCH SERV	(50,000.00)	
19441	61-910-310-732-81-50-O-D	FOOD SERVICE/EQUIPMENT		50,000.00
			\$ (50,000.00)	\$ 50,000.00
EXPLANATION: Fund Food Svs Equip Adjustment				
19442	11-000-291-241-99-24-O-D	PERS CONTRIBUTION	(658,937.99)	
19442	11-000-100-565-49-64-C-C	TUITN/BERGEN BOSS		118,743.95
19442	11-000-223-104-19-15-S-D	OTHER SALARIES/STAFF DEVLPM		40,000.00
19442	11-000-223-110-72-19-H-C	SP'L ED/SUBS/CONF		4,375.00
19442	11-000-230-331-81-56-O-D	FEES/LEGAL		359,599.72
19442	11-000-230-331-84-56-O-D	FEES/LEGAL/ PERSONNEL & LABOR		76,031.00
19442	11-000-270-160-83-19-O-D	SUBS/OT/TRANSPORTATION		2,128.32
19442	11-120-100-101-83-15-O-O	CONTR SAL/LUNCH DUTY		22,960.00
19442	11-218-200-500-51-49-6-6	Telephone/Internet Service CES		33,000.00
19442	11-219-100-101-38-10-H-D	OTHR SAL/HOME INSTR/SPED		2,100.00
			\$ (658,937.99)	\$ 658,937.99
EXPLANATION: Monthly Funding Adjustment				

FINANCE COMMITTEE SIGNATURE

DATE

Teaneck Public Schools

Regular Public Meeting

December 8, 2021

Finance and Budget - 4.

that the Board approve the attached list of virtual Professional Development for the staff indicated for professional improvement or development, as approved by the Superintendent (District funded \$5,277.45) (Grant Funded \$1,954.00) total cost of \$7,231.45.

Explanation:

NJDOE requires approval by the Superintendent and the Board of Education for attendance at and reimbursement for seminars and conferences.

ATTACHMENTS:

Description	Type
Spec Ed Professional Dev	Cover Memo
Professional Development -C&I	Cover Memo

Professional Development

Name: Dr. Kim Buxenbaum

School or Department: Central Office

Conference/Seminar/Workshop: NJPSA/FEA Webinar – School Attorney Ethics Presentation

Location: via Zoom

Dates: 12/15/2021

Estimated Cost: \$40.00 (District funded)

Explanation: This webinar will discuss Tenure & Seniority Law, the new law, and the significant changes it makes.

Name: Dr. Kim Buxenbaum

School or Department: Central Office

Conference/Seminar/Workshop: NJPSA/FEA Webinar – Tenure & Seniority Law

Location: via Zoom

Dates: 1/12/2022

Estimated Cost: \$40.00 (District funded)

Explanation: This professional development will provide detailed information regarding preparing for Mediation, Due Process, Post-trial briefs and more.

Name: Dr. Kim Buxenbaum

School or Department: Central Office

Conference/Seminar/Workshop: Special Education: Mediation/Due Process

Location: via Zoom

Dates: 11/17/2021

Estimated Cost: \$125.00 (District funded)

Explanation: This professional development will provide detailed information regarding preparing for Mediation, Due Process, Post-trial briefs and more.

Name: Dr. Kim Buxenbaum

School or Department: Central Office

Conference/Seminar/Workshop: 2022 NJPSA/FEA/NJASCD Conference

Location: Borgata – Atlantic City, NJ

Dates: 3/24 and 3/25/2022

Estimated Cost: \$742.15 (District funded)

Explanation: Workshop sessions will cover various topics such as climate and culture, curriculum and instruction, assessments and more.

Name: Dr. Maura Tuite
School or Department: Central Office
Conference/Seminar/Workshop: NJPSA/FEA: School Employment Law
Location: Webinar
Dates: 2/09/2022
Estimated Cost: \$40.00 (District funded)
Explanation: This professional development will provide detailed information regarding what's new in school employment law as well as legislative & regulatory enactments affecting school employees.

Name: Dr. Maura Tuite
School or Department: Central Office
Conference/Seminar/Workshop: 2022 NJPSA/FEA/NJASCD Conference
Location: Borgata – Atlantic City, NJ
Dates: 3/24 and 3/25/2022
Estimated Cost: \$742.15 (District funded)
Explanation: Workshop sessions will cover various topics such as climate and culture, curriculum and instruction, assessments and more.

Name: Sheliann Mirander
School or Department: Central Office
Conference/Seminar/Workshop: 2022 NJPSA/FEA/NJASCD Conference
Location: Borgata – Atlantic City, NJ
Dates: 3/24 and 3/25/2022
Estimated Cost: \$742.15 (District funded)
Explanation: Workshop sessions will cover various topics such as climate and culture, curriculum and instruction, assessments and more.

Name: Dr. Maura Tuite
School or Department: Central Office
Conference/Seminar/Workshop: Special Education: Mediation/Due Process
Location: via Zoom
Dates: 11/17/2021
Estimated Cost: \$125.00 (District funded)
Explanation: This professional development will provide detailed information regarding preparing for Mediation, Due Process, Post-trial briefs and more.

Name: Sheliann Mirander
School or Department: Central Office
Conference/Seminar/Workshop: Special Education: Mediation/Due Process
Location: via Zoom
Dates: 11/17/2021
Estimated Cost: \$125.00 (District funded)
Explanation: This professional development will provide detailed information regarding preparing for Mediation, Due Process, Post-trial briefs and more.

Name: Emilio Jennette
School or Department: Educational Services – Central Office
Conference/Seminar/Workshop/Vendor: FEA – Reducing Significant Disproportionality
Dates: December 7, 2021 (Virtual)
Estimated Cost: \$75.00 (Funded with Title II Funds: 20-270-200-320-19-50-I-0)
Explanation: Allowable professional development based on 21/22 Title II identified needs (Public and Non-public).

Name: Rabbi Bezalel A. Stechler (Head of School)
School or Department: Heichal Hatorah (Non-Public)
Conference/Seminar/Workshop/Vendor: Midwinter Principals Conference 2021 – Torah Umesorah, Trump Doral, Miami, Florida
Dates: December 26th, 27th, and 28th, 2021
Estimated Cost: \$1,879.00 (Funded with Title II Non-Public Funds: 20-270-200-320-92-50-I-H)
Explanation: Allowable professional development based on 21/22 Title II identified needs (Public and Non-public).

Professional Development

Name: Lisa Zucker

School or Department: Teaneck Early Learning Center

Conference/Seminar/Workshop: Early Childhood Leadership Seminar

Location: Virtual Conference

Dates: January 19, February 16, March 16, March 23, April 20, May 18, June 15, 2022

Estimated Cost: \$300.00 – No Substitute Required – District Funded

Name: David Deubel

School or Department: Bryant Elementary School

Conference/Seminar/Workshop: Early Childhood Leadership Seminar

Location: Virtual Conference

Dates: January 19, February 16, March 16, March 23, April 20, May 18, June 15, 2022

Estimated Cost: \$300.00 – No Substitute Required – District Funded

Name: Dr. Christine Jimenez-Johnson

School or Department: Assistant Superintendent of Curriculum and Schools

Conference/Seminar/Workshop: Early Childhood Leadership Seminar

Location: Virtual Conference

Dates: January 19, February 16, March 16, March 23, April 20, May 18, June 15, 2022

Estimated Cost: \$300.00 – No Substitute Required – District Funded

Name: Frank Piccininni

School or Department: Thomas Jefferson Middle School

Conference/Seminar/Workshop: Enhancing Your Social Studies Instruction: Practical Strategies (6-12)

Location: Virtual Conference

Dates: Online-Three months to complete once registered

Estimated Cost: \$159.00 – No Substitute Required – District Funded

Name: Roshemar Stroud

School or Department: Business Office

Conference/Seminar/Workshop: Focus 2021 Women's Leadership Retreat

Location: Chesapeake City, MD

Dates: December 10-13, 2021

Estimated Cost: \$1,497.00 – District Funded

Teaneck Public Schools

Regular Public Meeting

December 8, 2021

Finance and Budget - 5.

that the Board approve the attached list of Student Field Trips, as approved by the Superintendent (FORUM Grant Funded \$654.50) and (District Funded \$3,296.00) (Parent Funded \$110.00) total cost \$4,060.50.

Explanation:

NJDOE requires approval by the Superintendent and the Board of Education for attendance at and payment for student field trips.

ATTACHMENTS:

Description	Type
C&I Field Trips December 2021	Cover Memo
Spec Ed Field Trips	Cover Memo
Additional MD/Transition Work Site List	Cover Memo
TJMS CBI Site List	Cover Memo
Additional Field Trips C&I December 2021	Cover Memo

Field Trips

OVERNIGHT TRIP

Name: Damon Wright, Jaden Pinkett, Altariq Taylor, Vance Steinbergin, Owen Barnes

School or Department: Teaneck High School

Trip Planned: Williamsport High School

Location: Williamsport, Pennsylvania

15 Students

Date(s): December 28-29, 2021 Depart: 10:00 am (12/28) Return: 12:00 pm (12/29)

Estimated Cost: \$2,790.00- Substitute Not Required (District Funded)

EXPLANATION: The Boys' Varsity Basketball Team will play in a two-day basketball tournament.

FIELD TRIPS

Trip Leader(s): Danielle Amato

School/Department: Teaneck High School (MD/Transition Classes)

Trip Planned: Sensory Taekwon-Do

Destination: Bergenfield, NJ

Dates: 2/02/2022

Estimated Cost: \$380 (District funded)

EXPLANATION: The students in the Autism/MD and Transition classes would participate in structured community outings and activities as part of the curriculum. The activities would provide an opportunity for students to practice skills needed for daily living and be rewarded for positive group participation. Transition students would demonstrate their ability to perform in the community, and use the skills learned in class.

Trip Leader(s): Megan McBryde, Spencer Jones, and Dinah Lee Rodriguez

School/Department: Thomas Jefferson Middle School (CBI Program)

Trip Planned: Various (List attached)

Destination: Teaneck, NJ

Dates: Various

Estimated Cost: \$110 (Parent funded)

EXPLANATION: Students with disabilities will live, work, shop, and play in integrated, natural environments in the community and will participate, independently or with accommodations and supports in life's activities across a variety of settings. The core of the CBI (Community Based Instruction) program is directly related to the areas that prepare students to function in their community: domestic, vocational, recreation and leisure; and accessing community resources.

Trip Leader(s): Nick Campestre, Gianniil Hidalgo, & Jason Juxon-Smith (12/14/2021 trip)
Javalda Powell & Gianniil Hidalgo (12/16/2021 trip)

School/Department: Teaneck High School - FORUM

Trip Planned: Humdingers

Destination: Paramus, NJ

Dates: 12/14/2021 & 12/16/2021

Estimated Cost: \$654.50 (PASS Grant funded)

EXPLANATION: Students are provided the opportunity to practice social and team building skills and are rewarded for participation and hard work in the program.

Additional Job Sites for MD/Transition Students

Job Site	Address	Phone Number
Carly'z Craze	472 Cedar Ln, Teaneck NJ 07666	(201)-342-3398
Spectrum Works	565 Windsor Dr, Secaucus NJ 07094	(201)-552-2055
American Dream Mall	1 American Dream Wy, East Rutherford NJ, 07073	(833)-263-7326
Yeshivat Heatid	1500 Anne Road, Teaneck NJ 07666	(201)- 294-3690
Krispy Kream	247 Rt 4, Paramus NJ 07652	(201)-843-0300



Thomas Jefferson Middle School

655 Teaneck Road

Teaneck NJ 07666

(201) 833-5470

www.teaneckschools.org

Nina Odatalla, Principal

Ramon Ortiz, Assistant Principal

Enoch Nyamekye, Assistant Principal

Potential FBI Dates and Locations

January 21, 2022 (Weather Permitting)- Teaneck Police Department

February 18, 2022 (Weather Permitting)- 7-Eleven Convenience Store

March 18, 2022 (Weather Permitting)- Bogota Savings Bank

March 25, 2022 (Weather Permitting)- Teaneck Road Hot Bagels

April 8, 2022- Teaneck Park Little League

May 6, 2022- Teaneck Creek Conservancy Hike

May 13, 2022- Dairy Queen

May 20, 2022- Dunkin Donuts

June 3, 2022- Exxon Gas Station

June 10, 2022- Twin Oaks Veterinary Hospital

June 8, 2022- TPS Elementary School to Read a Book

June 9, 2022- 7-Eleven Convenience Store

Additional Field Trips

Name: Joseph Hochgesang, One Parent Chaperone

School or Department: Benjamin Franklin Middle School

Trip Planned: Teaneck High School

Location: Teaneck, NJ

20 Students

Date(s): January 27, 2022

Depart: 8:30 am

Return: 12:00 pm

Estimated Cost: \$126.00- Substitute Required (District Funded)

EXPLANATION: The Benjamin Franklin choral students will perform with the Teaneck High School choral students in the choral festival.

Teaneck Public Schools
Regular Public Meeting
December 8, 2021
Finance and Budget - 6.

that the Board approve the attached list of Student Fundraising activities by school.

Explanation:

Proposed fundraising activities are approved by the Board.

ATTACHMENTS:

Description	Type
Student Fundraising	Cover Memo
Additional Student Fundraising	Cover Memo

Fundraising Activities by School

School or Department: Teaneck High School
Activity: **Holiday Ornaments & Holiday Refreshments**
Sponsoring Organization: French Club
Name of sponsors: Carole Petit-Bielen
Participants: Students & Teachers
Date(s): December 9, 2021 – June 1, 2022
Location: Flyers & Internet/Website
Estimated funds to be raised by this activity: \$5,000
Funds to sponsoring organization: 90%
EXPLANATION: The funds will be used for field trips.

School or Department: Teaneck High School
Activity: **Baked Goods**
Sponsoring Organization: HEAL Club
Name of sponsors: A. Cavallo
Participants: HEAL Members, Students & Staff
Date(s): December 9, 2021 – June 22, 2022
Location: Afterschool – Main Lobby
Estimated funds to be raised by this activity: \$100/event
Funds to sponsoring organization: 100%
EXPLANATION: The funds will be used to support future goals and planned events sponsored by the organization

School or Department: Teaneck High School
Activity: **Car/Locker Magnet**
Sponsoring Organization: Student Council
Name of sponsors: Natasha Green
Participants: Students, School Community & Staff
Date(s): January 1, 2022 – June 22, 2022
Location: Classroom 103 during the school day
Estimated funds to be raised by this activity: \$500
Funds to sponsoring organization: 100%
EXPLANATION: The funds will be used for student activities (homecoming dance).

School or Department: Benjamin Franklin Middle School
Activity: **Baked Goods and Drinks**
Sponsoring Organization: DREAMS Club
Name of sponsors: Eve Klein
Participants: DREAMS members, Students & Staff
Date(s): December 9, 2021 – May 22, 2022
Location: Main Lobby
Estimated funds to be raised by this activity: \$50-\$100/event
Funds to sponsoring organization: 100%
EXPLANATION: The funds will be used to purchase t-shirts, club activities luncheon and bus fee to travel to the Assisted Living facility.

Fundraising Activities by School

School or Department: Benjamin Franklin Middle School

Activity: **Refreshments: Empanadas, Water & Snacks**

Sponsoring Organization: Student Council

Name of sponsors: Elzbieta Biernada, Kelly Blessing & Rafaelina Cepeda

Participants: Student council members, Students & Staff

Date(s): December 23, 2021

Location: Main Lobby: After Dismissal

Estimated funds to be raised by this activity: \$200-\$300

Funds to sponsoring organization: 100%

EXPLANATION: The funds will be used to support student body activities for all grades.

School or Department: Benjamin Franklin Middle School

Activity: **Flowers: Carnation Sale for Valentine's Day**

Sponsoring Organization: Student Council

Name of sponsors: Elzbieta Biernada, Kelly Blessing & Rafaelina Cepeda

Participants: Student council members, Students & Staff

Date(s): February 1, 2021 – February 14, 2022

Location: During Lunch Periods

Estimated funds to be raised by this activity: \$400

Funds to sponsoring organization: 100%

EXPLANATION: The funds will be used to support student body activities for all grades.

School or Department: Teaneck High School

Activity: **Bake Sale**

Sponsoring Organization: Self-Care Club

Name of sponsors: Kiera Skerritt

Participants: Self-Care Club, Students & Teachers

Date(s): December 14, 2021

Location: Afterschool

Estimated funds to be raised by this activity: \$50-\$75

Funds to sponsoring organization: 100%

EXPLANATION: The funds will be used to support student activities within the self-care club.

ADDITIONAL Fundraising Activities by School

School or Department: Teaneck High School

Activity: Fancloth: Teaneck Merchandise

Sponsoring Organization: Student Council

Name of sponsors: Natasha Green

Participants: Student Council Members, Students, Parents and Staff

Date(s): March 2022 – March 2022

Location: Online

Estimated funds to be raised by this activity: \$900

Funds to sponsoring organization: 80%

EXPLANATION: Funds will be used to pay for student activities.

School or Department: Teaneck High School

Activity: Bake Sale

Sponsoring Organization: Student Council

Name of sponsors: Natasha Green

Participants: Student Council Members, Students and Staff

Date(s): December 9, 2021 – June 2022

Location: Afterschool

Estimated funds to be raised by this activity: \$500

Funds to sponsoring organization: 100%

EXPLANATION: Funds will be used to pay for student council activities.

School or Department: Teaneck High School

Activity: Winter Prize: Coupons for Prizes

Sponsoring Organization: Student Council

Name of sponsors: Natasha Green

Participants: Student Council Members, Students and Parents

Date(s): December 15, 2021 – December 23, 2021

Location: Student Center

Estimated funds to be raised by this activity: \$2,000

Funds to sponsoring organization: 80%

EXPLANATION: Funds will be used to pay for student council activities.

School or Department: Teaneck High School

Activity: Touché-A-Thon

Sponsoring Organization: Girls Fencing Team

Name of sponsors: Pat Lawrence

Participants: Team Members, Students, Family and Friends

Date(s): February 10, 2022 – February 11, 2022

Location: THS Fencing Gym

Estimated funds to be raised by this activity: \$300

Funds to sponsoring organization: 100%

EXPLANATION: Funds will be used for team dinner, senior scholarship and warm-up suits.

School or Department: Teaneck High School

Activity: Order Form for Cookie Dough, Pretzels, Candy etc.

Sponsoring Organization: Girls Fencing Team

Name of sponsors: Pat Lawrence

Participants: Team Members, Students, Family and Friends

ADDITIONAL Fundraising Activities by School

Date(s): December 17, 2021 – January 25, 2022

Location: justfundraising.com

Estimated funds to be raised by this activity: \$500

Funds to sponsoring organization: 100%

EXPLANATION: Funds will be used for team dinner, senior scholarship and warm-up suits

School or Department: Benjamin Franklin Middle School

Activity: Chipotle Fundraiser: Must Have A Flyer

Sponsoring Organization: Student Council

Name of sponsors: Ms. Biernacka, Ms. Blessing, and Ms. Cepeda

Participants: Student Council Members to the Community, Family and Friends

Date(s): January 12, 2022 4pm – 8pm

Location: Chipotle 10 Nathaniel Place, Englewood, NJ 07631

Estimated funds to be raised by this activity: \$200-\$300

Funds to sponsoring organization: 100%

EXPLANATION: Funds will be used to support student council activities for all grades.

Teaneck Public Schools

Regular Public Meeting

December 8, 2021

Finance and Budget - 7.

that the Board approve the contracts, for out-of-district tuition, for students who would require a Special Education program during the 2021-2022 school year, as per the attached list.

Explanation:

The schools listed would provide services to students in accordance with their respective IEPs.

ATTACHMENTS:

Description	Type
Spec Ed - Tuitions	Cover Memo

Tuition

<u>Student ID#</u>	<u>Placement</u>	<u>Tuition</u>	<u>Start Date</u>
102934	Bergenfield Board of Educatoin	\$27,318.96	11/16/20221
106444	The CTC Academy	\$93,147.02	7/12/2021
101899	Calais School	\$53,526.88	11/8/2021
99491	Greater Egg Harbor Regional High School	\$16,750.00	9/7/2021
99958	Paradigm Therapeutic Day School	\$51,388.30	11/9/2021
	Total	\$242,131.16	

Teaneck Public Schools

Regular Public Meeting

December 8, 2021

Finance and Budget - 8.

that the Board approve contracts with clinicians and agencies on the attached list who would provide related services and / or independent evaluations during the 2021- 2022 school year.

Explanation:

ATTACHMENTS:

Description	Type
Spec Ed - Clinicians	Cover Memo

Clinicians

<u>Student ID#</u>	<u>Placement</u>	<u>Discipline/Rate</u>	<u>NOT TO EXCEED</u>
106444	Bayada Home Health Care	\$46 per hour	\$10,000.00

Teaneck Public Schools

Regular Public Meeting

December 8, 2021

Finance and Budget - 10.

Whereas, the contract with Aramark has a set fee amount and any monies that is paid that is over the allowable cost based on hours are reimbursed to the district via the purchase of supplies and/or equipment;

Whereas, the custodial department is in need of (3) new cargo vans, as two (2) current vans that are owned by the district have passed their useful life and are non-operational and there is a need for an additional van;

Be It Resolved that the Board accept and approve the purchase of the three (3) New Cargo Vans. That will be purchased under our agreement with Aramark on the behalf of the district for \$91,975.50. See attached quotes.

Explanation:

ATTACHMENTS:

Description	Type
Quotes- Cargo Vans	Cover Memo

DFFLM, LLC., T/A DITSCHMAN/FLEMINGTON FORD

215 US HIGHWAY 202, FLEMINGTON, NJ 08822

PHONE: (908) 782-3673 / FAX: (908) 782-7305

Rick Hungerford – rhungerford@flemington.com

CUSTOMER

TEANECK BOE

2022 FORD T150 TRANSIT LOW CARGO VAN

NJ STATE CONTRACT #A88211

SECTION #3

STANDARD EQUIPMENT

Powertrain

3.5 Liter v-6

Recommended fuel : regular unleaded

Emissions Type: ULEV II

10 speed transmission

Rear-wheel drive

Fuel Tank Capacity: 25.0gal.

Suspension/Handling

Front independent strut suspension

Rear rigid axle leaf suspension with HD shocks

Hydraulic power-assist rack-pinion steering

Front and rear 16" x 7" argent steel wheels

LT235/65SR16.0 BSW AS front and rear tires

Body Exterior

Driver and Passenger Doors

Split right rear passenger door, Rear Cargo Doors

Driver and passenger power remote door mirrors

Black door mirrors

Black bumpers

Convenience

Manual air conditioning

Power front windows

Driver 1-touch down

Remote power door locks

Manual tilt steering wheel

Manual telescopic steering wheel

1 1st row LCD monitor

Front cupholders

Dual visor vanity mirrors

Driver and passenger door bins

Seats and Trim

Seating capacity of 2

Front bucket seats

4-way driver seat adjustment

4-way passenger seat adjustment

Driver armrest

Metal-look instrument panel insert

Entertainment Features

AM/FM stereo radio

2 speakers

Fixed antenna

Lighting, Visibility and Instrumentation

Halogen aero-composite headlights

Variable intermittent front windshield wipers

Light tinted windows

Front reading lights

Tachometer

Low tire pressure warning

Trip odometer

Safety and Security

4-wheel ABS brakes

Brake assist

4-wheel disc brakes

AdvanceTrac w/Roll Stability Control

ABS and driveline traction control

Dual seat mounted side impact airbags

Curtain 1st row overhead airbag

Airbag supplemental restraint system

Power remote door locks

NJ State Contract Price

\$ 24,878.00

AVAILABLE FACTORY OPTIONS SUBJECT TO A 10% DISCOUNT

X7L/X3L	Limited slip rear axle	\$	325.00
544	Heated power exterior mirrors with turn signals, long arm	\$	220.00
17A	Glass, rear cargo doors only includes rear defroster	\$	250.00
86F	2 additional keys, total of 4 keys, programmed	\$	75.00
90C	110 volt power inverter with required dual batteries	\$	475.00

PAINT COLOR = BLUE JEAN METALLIC	\$	200.00
Interior color = palazzo gray		

NJ Discount (10%)	\$	(154.50)
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Factory Options Total	\$	1,390.50
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Additional Options

Electrical package, 4319TL	\$	4,890.00
Ladder rack 3 bar utility with rear roller, 3BARRET	\$	1,495.00

Additional Options Total	\$	6,385.00
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Total Price with Options	\$ 32,653.50
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Date 11/1/2021

Quote is good for 60 Days
Please sign here to accept

DFFLM, LLC., T/A DITSCHMAN/FLEMINGTON FORD

215 US HIGHWAY 202, FLEMINGTON, NJ 08822

PHONE: (908) 782-3673 / FAX: (908) 782-7305

Rick Hungerford – rhungerford@flemington.com

CUSTOMER

TEANECK BOE

2022 FORD T150 TRANSIT LOW CARGO VAN

NJ STATE CONTRACT #A88211

SECTION #3

STANDARD EQUIPMENT

Powertrain

3.5 Liter v-6

Recommended fuel : regular unleaded

Emissions Type: ULEV II

10 speed transmission

Rear-wheel drive

Fuel Tank Capacity: 25.0gal.

Suspension/Handling

Front independent strut suspension

Rear rigid axle leaf suspension with HD shocks

Hydraulic power-assist rack-pinion steering

Front and rear 16" x 7" argent steel wheels

LT235/65SR16.0 BSW AS front and rear tires

Body Exterior

Driver and Passenger Doors

Split right rear passenger door, Rear Cargo Doors

Driver and passenger power remote door mirrors

Black door mirrors

Black bumpers

Convenience

Manual air conditioning

Power front windows

Driver 1-touch down

Remote power door locks

Manual tilt steering wheel

Manual telescopic steering wheel

1 1st row LCD monitor

Front cupholders

Dual visor vanity mirrors

Driver and passenger door bins

Seats and Trim

Seating capacity of 2

Front bucket seats

4-way driver seat adjustment

4-way passenger seat adjustment

Driver armrest

Metal-look instrument panel insert

Entertainment Features

AM/FM stereo radio

2 speakers

Fixed antenna

Lighting, Visibility and Instrumentation

Halogen aero-composite headlights

Variable intermittent front windshield wipers

Light tinted windows

Front reading lights

Tachometer

Low tire pressure warning

Trip odometer

Safety and Security

4-wheel ABS brakes

Brake assist

4-wheel disc brakes

AdvanceTrac w/Roll Stability Control

ABS and driveline traction control

Dual seat mounted side impact airbags

Curtain 1st row overhead airbag

Airbag supplemental restraint system

Power remote door locks

NJ State Contract Price

\$ 24,878.00

AVAILABLE FACTORY OPTIONS SUBJECT TO A 10% DISCOUNT

X7L/X3L	Limited slip rear axle	\$	325.00
544	Heated power exterior mirrors with turn signals, long arm	\$	220.00
17A	Glass, rear cargo doors only includes rear defroster	\$	250.00
86F	2 additional keys, total of 4 keys, programmed	\$	75.00
90C	110 volt power inverter with required dual batteries	\$	475.00

PAINT COLOR = BLUE JEANS METALLIC	\$	200.00
Interior color = palazzo gray		

NJ Discount (10%)	\$	(154.50)
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Factory Options Total	\$	1,390.50
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Additional Options

Plumbing, heating & A/C package, 4318TL	\$	5,290.00
Ladder rack 3 bar utility with rear roller, 3BARRFT	\$	1,495.00

Additional Options Total	\$	6,785.00
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Total Price with Options	\$ 33,053.50
---------------------------------	---------------------

Date 11/1/2021

Quote is good for 60 Days
Please sign here to accept

DFFLM, LLC., T/A DITSCHMAN/FLEMINGTON FORD

215 US HIGHWAY 202, FLEMINGTON, NJ 08822

PHONE: (908) 782-3673 / FAX: (908) 782-7305

Rick Hungerford – rhungerford@flemington.com

CUSTOMER

TEANECK BOE

2022 FORD T150 TRANSIT LOW CARGO VAN

NJ STATE CONTRACT #A88211

SECTION #3

STANDARD EQUIPMENT

Powertrain

3.5 Liter v-6

Recommended fuel : regular unleaded

Emissions Type: ULEV II

10 speed transmission

Rear-wheel drive

Fuel Tank Capacity: 25.0gal.

Suspension/Handling

Front independent strut suspension

Rear rigid axle leaf suspension with HD shocks

Hydraulic power-assist rack-pinion steering

Front and rear 16" x 7" argent steel wheels

LT235/65SR16.0 BSW AS front and rear tires

Body Exterior

Driver and Passenger Doors

Split right rear passenger door, Rear Cargo Doors

Driver and passenger power remote door mirrors

Black door mirrors

Black bumpers

Convenience

Manual air conditioning

Power front windows

Driver 1-touch down

Remote power door locks

Manual tilt steering wheel

Manual telescopic steering wheel

1 1st row LCD monitor

Front cupholders

Dual visor vanity mirrors

Driver and passenger door bins

Seats and Trim

Seating capacity of 2

Front bucket seats

4-way driver seat adjustment

4-way passenger seat adjustment

Driver armrest

Metal-look instrument panel insert

Entertainment Features

AM/FM stereo radio

2 speakers

Fixed antenna

Lighting, Visibility and Instrumentation

Halogen aero-composite headlights

Variable intermittent front windshield wipers

Light tinted windows

Front reading lights

Tachometer

Low tire pressure warning

Trip odometer

Safety and Security

4-wheel ABS brakes

Brake assist

4-wheel disc brakes

AdvanceTrac w/Roll Stability Control

ABS and driveline traction control

Dual seat mounted side impact airbags

Curtain 1st row overhead airbag

Airbag supplemental restraint system

Power remote door locks

NJ State Contract Price

\$ 24,878.00

AVAILABLE FACTORY OPTIONS SUBJECT TO A 10% DISCOUNT

X7L/X3L	Limited slip rear axle	\$	325.00
544	Heated power exterior mirrors with turn signals, long arm	\$	220.00
17A	Glass, rear cargo doors only includes rear defroster	\$	250.00
86F	2 additional keys, total of 4 keys, programmed	\$	75.00
90C	110 volt power inverter with required dual batteries	\$	475.00

PAINT COLOR = BLUE JEANS METALLIC	\$	200.00
Interior color = palazzo gray		

NJ Discount (10%)	\$	(154.50)
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Factory Options Total	\$	1,390.50
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Additional Options

Additional Options Total	\$	-
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Total Price with Options	\$ 26,268.50
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Date 11/1/2021

Quote is good for 60 Days

Please sign here to accept

Teaneck Public Schools
Regular Public Meeting
December 8, 2021
Finance and Budget - 11.

Whereas, there is a need for a repair to all windows throughout the district due to cracks and at this point needs to be replaced and therefore;
Be It Resolved, that the Board approve the districtwide window repairs on approximately 415 windows. This repair will be performed by BRG Corporation under the NJ COOP #10882 for the sum of \$84,450.00 (See quote attached). The project will be funded by the ESSER III Grant to improve natural ventilation and indoor air quality to help mitigate the spread of Covid-19.

Explanation:

ATTACHMENTS:

Description	Type
BRG-Quote Window repair	Cover Memo

**Teaneck Board of Education
Districtwide Window Repairs**

Building	Windows to Repair	Unit Cost per Window	Total
Double Hung Windows			
Bryant	25	\$210.00	\$5,250.00
Hawthorne	25	\$210.00	\$5,250.00
Lowell	25	\$210.00	\$5,250.00
Whittier	40	\$210.00	\$8,400.00
HS	100	\$225.00	\$22,500.00
Gliding Windows			
BF	100	\$189.00	\$18,900.00
TJ	100	\$189.00	\$18,900.00
Total Estimated Cost for Repairs			\$84,450.00

Note:

Quantities are estimated. Final cost will be based on actual quantity of windows repaired.



111 Buffalo Road, Rochester, NY 14611 | Office (585) 235-8560 | Fax (585) 235-5322

Educational Data Services Inc. Bid # 10882: Window Repair Package #62

Vendor #: R983 - BRG Corporation

Vendor Contact: Keith Joseph - kjoseph@brgcorporation.com

Aluminum Window Reconstruction - Double Hung Tilt

- 1). Replace existing balances on lower sash with AAMA Certified Class 5 Ultra Lift Hybrid Window Balances. Balances are pre-calibrated for the weight of the sash and lift 75%-80% of the sash weight.
- 2). Remove existing hardware system.
- 3). Install black anodized aluminum L-bracket to fix upper sash in place.
- 4). Replace all existing pivot locking shoes with new to match original.
- 5). Provide modified stainless steel adapter bracket to attach balances to sash.
- 6). When needed, replace pivot bars and tilt latches.
- 7). Install ultra durable Delrin plastic sash stops to prevent over retraction of new balances.
- 8). Provide new locking hardware as needed to ensure windows can lock securely.
- 9). Lubricate windows leaving them in full operating condition upon completion of work.

Warranty: Balances - 5yrs / Hardware & Labor - 1yr

Aluminum Window Reconstruction - Double Hung Side Load

- 1). Replace existing balances on lower sash with AAMA Certified Class 5 Ultra Lift Hybrid Window Balances. Balances are pre-calibrated for the weight of the sash and lift 75%-80% of the sash weight.
- 2). Remove existing hardware system.
- 3). Install black anodized aluminum L-bracket to fix upper sash in place.
- 4). Install stainless steel adapter bracket to attach balances to the bottom of the sash.
- 5). Install Delrin plastic sash guide system that consists of two top guides and four face guides.
- 6). Install extruded anodized aluminum U-channel sash stop with rubber bumper to prevent over retraction.
- 7). Lubricate windows leaving them in full operating condition upon completion of work.

Warranty: Balances - 5yrs / Hardware & Labor - 1yr

Aluminum Window Reconstruction - Slider/Gliding

- 1.) Remove existing stop and sash from opening.
- 2.) Remove existing rollers from sash.
- 3.) Replace with new metal rollers to match original.
- 4.) Install new locks and keepers as needed to securely lock window.
- 5.) Lubricate sill tracks.
- 6.) Install sash back into opening and adjust for proper travel height and locking.

Warranty: Hardware & Labor - 1yr

Teaneck Public Schools

Regular Public Meeting

December 8, 2021

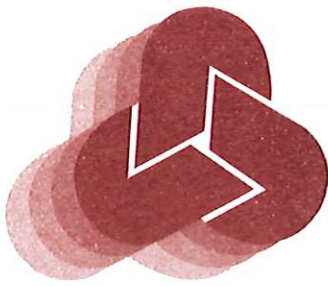
Finance and Budget - 12.

Whereas, Pennetta Industrial Automation, LLC performed a thorough survey of the District HVAC systems as part of the ESIP and found HVAC deficiencies that need repair or replacement in order for the fresh air and exhaust ventilation systems to function properly;
Be It Resolved, that the Board approve Pennetta Industrial Automation, LLC to perform this job. Pennetta Industrial Automation, LLC has a Union County Coop Bid BA# 7-2019 for Pipefitting & Heating Systems Repairs, Maintenance & Installation Services.
The total estimated cost is **\$75,000**.
This repair/replacement will be funded by the ESSER II Grant to improve ventilation and indoor air quality to help mitigate the spread of Covid-19.

Explanation:

ATTACHMENTS:

Description	Type
HVAC Repair	Cover Memo



Pennetta

Industrial Automation, LLC

17 Industrial Avenue, Little Ferry, New Jersey 07643
Tel: (201) 420-1693 • Fax: (201) 641-4290
www.pennetta.com

October 5, 2021

Teaneck Board of Education
1315 Taft Road
Teaneck, NJ 07666

Attn: Anthony D'Angelo, AIA CEFM
Director of Facilities & Grounds

Re: District Wide HVAC Deficiencies

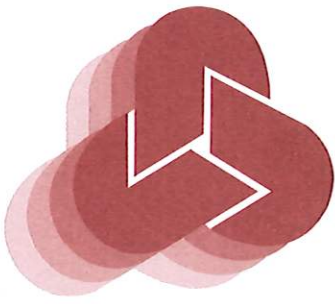
Dear Mr. D'Angelo

As part of the recent ESG district wide ESIP projects, Pennetta Industrial Automation was contracted by ESG to perform an in-depth survey of the current conditions relating to the district's HVAC and Building Management Systems (BMS). In every school we found multiple deficiencies in their HVAC systems. The failure or non-functional of the buildings' fresh air and exhaust ventilation systems being the most serious of the findings. Below is a partial list of the deficiencies we found and a budget number to correct them.

1. Many exhaust fan motors in the various schools have failed and need to be replaced.
2. There are a number of exhaust fans that are not being controlled by the BMS.
3. There are a number of exhaust fans that are not being monitored by the BMS for failures.
4. Many of the exhaust fans are not correctly labeled.
5. The fresh air dampers actuators on some of the UVs have failed and need to be replaced.
6. The fresh air intake damper linkages on the older UVs need repair to function correctly.
7. The face & bypass dampers actuators on some of the UVs have failed and need to be replaced.
8. The heating control valves actuators on some of the UVs have failed and need to be replaced.
9. The fresh air dampers actuators on some of the AHUs have failed and need to be replaced.
10. There are exhaust fans and related HVAC equipment that are not shown on the BMS graphics.

Notes:

1. All work performed during our normal working hours.
2. All work provided is guaranteed for a period of 1-year.



Pennetta
Industrial Automation, LLC

We include the following:

1. Engineering labor.
2. Programming labor.
3. Graphic engineering labor.

Total budget cost labor and material: \$ 75,000.00

Very truly yours,

A handwritten signature in black ink, appearing to read 'Victor J. Pennetta', written in a cursive, flowing style.

Victor J. Pennetta
Partner

Teaneck Public Schools

Regular Public Meeting

December 8, 2021

Finance and Budget - 13.

Whereas, the Board approve the following quotation (attached) to replace the existing manual push activated faucets in all Toilet Rooms with new touch less motion sensor faucets. We have started to replace the faucets a little at a time over the past couple of years. Currently there are approximately 20 in our inventory but need an additional 120 faucets. F.W. Webb Company has a Hunterdon County Educational Services Commission Coop Bid #CAT-19-09 for Plumbing Supplies and their cost to supply 120 faucets is **\$49,292.40**.

William J. Guarini, Inc has an Educational Data Services Coop Bid #10881 for Plumbing Services and their estimated cost for the replacement of the faucets is **\$58,000**.

The total estimated cost is **\$107,292.40**.

Be It Resolved, that the Board approve the replacement of the existing manual push activated faucets in all toilet rooms with new touch less motion sensor faucets. This replacement of the faucets will be funded by the ESSER III Grant to improve natural ventilation and indoor air quality to help mitigate the spread of Covid-19.

Explanation:

ATTACHMENTS:

Description	Type
FNN Webb Quote	Cover Memo
William Guiriani Quote	Cover Memo



F.W. WEBB COMPANY

180 CENTENNIAL AVENUE
PISCATAWAY, NJ 08854
Phone: 732-545-1018 Fax: 732-545-9879

This is your **Quotation** from F.W. Webb Company. **Contract:** HCESC-CAT-19-09
Please review the products listed on this quotation for accuracy and completeness.

Quotation number:
73117503

Ship to:
Teaneck Board Of Education
Attn: Anthony 201-833-5526
1315 Taft Road
Teaneck, NJ 07666
201-803-5620

Bill to:
Teaboama
1315 Taft Road
Teaneck, Nj 07666
201-803-5620

Quote Date :
09/21/2021

Cust.Nbr:
179306

Customer PO:
102104

Rel:

Job:

Quoted By:
CHARM

Requested:
09/21/2021

LINE #	ORDER QTY	DESCRIPTION	LIST	DISC%	PRICE	EXT PRICE
1		HCESC-CAT-19-09				
2		PRICING VALID UNTIL 10/21/2021				
3	120	Sloan SLO3335001 Lav Fct Optima Eaf-150-ism Batt Ada Chr			378.000	\$45,360.00
4	120	Sloan SLO3365302 Trmplt Etf-607-a Chrome Pltd 4cc Brs			32.770	\$3,932.40

Subtotal	\$49,292.40
Shipping	\$0.00
Handling	\$0.00
Tax	\$0.00
Total	\$49,292.40

Thank you for the opportunity to provide product pricing to meet your business needs.

Please visit our website for additional products or information <http://www.fwwebb.com>

This Quotation is valid for 15 days after the above Quote Date.

* Restocking fees may apply on any Special Order Items.

Please Note: This email was sent from a notification-only address that cannot accept incoming email. Please do not reply to this message.

William J. Guarini, Inc.

132 Mallory Avenue
Jersey City NJ 07304
Lic. # 12428

Estimate

Info@guariniplumbing.com

201-656-1530

DATE

EST/INV NO.

10/4/2021

2226

NAME / ADDRESS

Teaneck Public Schools
645 Teaneck Road
Teaneck, NJ 07666

Phone #

Fax #

201-656-1530

201-656-0293

Customer Phone

201-833-5508

QTY	DESCRIPTION	COST	TOTAL
	Job Site: Various Teaneck School Buildings		
	Job: Replace Touchless Faucets		
	Attn: Anthony DeAngelo - ad'angelo@teaneck		
	Propose to disconnect and remove (150) touchelss faucets.		
	To install customer supplied faucets, making all necessary connections		
	To be billed as per Ed Data Contract		
300	Labor - 300 Hours @ \$95.00 per hour	95.00	28,500.00
	Material	15,000.00	15,000.00
	Contingencies	14,500.00	14,500.00
	Sales Tax 6.625%	6.625%	0.00

TOTAL

\$58,000.00

SIGNATURE _____

A monthly service charge of 1 1/2% will be added to accounts over 30 days. If collection costs are necessary, which includes but not limited to reasonable Attorney fees, filing fees and costs; the customer will be liable for all expenses.

Teaneck Public Schools

Regular Public Meeting

December 8, 2021

Finance and Budget - 19.

that the Board approve the attached contract with The New Jersey Principals and Supervisors Association (NJPSA) to conduct an interim search service for an interim Supervisor of Mathematics at a cost not to exceed \$750.00. Account No: 11-000-221-320-85-50-I-O

Explanation:

The New Jersey Principals and Supervisors Association (NJPSA) will review the Teaneck Board of Education's position qualifications for Supervisor of Mathematics and contact retired, highly-qualified New Jersey administrators who would be able to serve in a interim capacity beginning in January of 2022 until the position is filled.

ATTACHMENTS:

Description	Type
NJPSA Contract Supervisor of Mathematics	Cover Memo



AGREEMENT

Between

THE NEW JERSEY PRINCIPALS AND SUPERVISORS ASSOCIATION (N.J.P.S.A.)

and

Teaneck School District # 5150

WHEREAS, The New Jersey Principals and Supervisors Association (hereinafter referred to as “N.J.P.S.A.”) with offices located at 12 Centre Drive, Monroe Township, NJ 08831, is a professional organization representing school principals, supervisors, administrators and directors in the State of New Jersey, and

WHEREAS, TEANECK DISTRICT #5150, (hereinafter referred to as “TEANECK DISTRICT #5150”) with offices located at 1 Merrison Street, Teaneck, NJ 07666 and consisting of elected representatives responsible for the management of TEANECK DISTRICT #5150, and

WHEREAS, a vacancy exists in the position of a Supervisor of mathematics, all grade levels, to begin January 14, 2022 and conclude April 30, 2022, and

WHEREAS, TEANECK DISTRICT #5150 seeks to fill the vacancy on an interim basis, and

WHEREAS, the N.J.P.S.A. has access to “qualified” individuals who are available to provide their services on an interim basis, and

WHEREAS, TEANECK DISTRICT #5150 is desirous of employing the services of N.J.P.S.A to obtain the services of a qualified individual to serve as a Supervisor of mathematics on an interim basis,

NOW THEREFORE, BE IT RESOLVED that the N.J.P.S.A. and TEANECK DISTRICT #5150 enter into this Agreement for the purpose of having the N.J.P.S.A. provide to

TEANECK DISTRICT #5150 interim candidates for the position of a Supervisor of mathematics on the following basis:

DUTIES OF THE N.J.P.S.A.

1. The N.J.P.S.A. shall provide a minimum of four (4) qualified candidates for the position of a Supervisor of mathematics. The N.J.P.S.A. shall screen the candidates to assure that each candidate has proper certification, is available, has prior experience related to the position the school seeks to fill, and resides within commuting distance to the district.

DUTIES OF TEANECK DISTRICT #5150

2. In consideration for this service, TEANECK DISTRICT #5150 shall pay the N.J.P.S.A. the sum of \$750.00 upon acceptance by TEANECK DISTRICT #5150 of the Agreement;

NOTICE

3. Either party may terminate this Agreement for any reason by providing to the other, 30 days written notice by certified mail. Notice to the N.J.P.S.A. shall be sent to its offices located at 12 Centre Drive, Monroe, NJ 08831

Notice to TEANECK DISTRICT #5150 shall be sent to its offices located at 1 Merrison Street, Teaneck, NJ 07666

4. In the event of a breach of this Agreement, either party may enforce their respective rights and obligations under this Agreement by way of legal proceedings in the Courts of New Jersey;

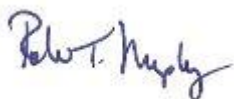
5. It is further agreed that the waiver by either party of any breach of any provision of this Agreement shall not operate as, or be construed as, a waiver of any subsequent breach;

6. This Agreement shall be construed under the laws of the State of New Jersey, and shall be binding upon the parties hereto and shall inure to the benefit of both parties, their respective successors and assigns.

7. It is expressly understood that the N.J.P.S.A. assumes no liability whatsoever in the event that the candidate ultimately selected by TEANECK DISTRICT #5150 proves to be unsuccessful.

8. This Agreement contains the entire understanding between the parties hereto with respect to the matters discussed herein. Any of the terms and conditions of this agreement may be changed or amended only by written document executed by both parties.

Dated: November 18, 2021



By Robert Murphy
NEW JERSEY PRINCIPALS AND SUPERVISORS ASSOCIATION

By _____
Signature
TEANECK DISTRICT #5150

Title
Print Name

Teaneck Public Schools

Regular Public Meeting

December 8, 2021

Finance and Budget - 20.

that the Board approve the attached contract with The New Jersey Principals and Supervisors Association (NJPSA) to conduct an interim search service for an interim Assistant Principal for the Thomas Jefferson Middle School at a cost not to exceed \$750.00. Account No: 11-000-221-320-85-50-IO

Explanation:

The New Jersey Principals and Supervisors Association (NJPSA) will review the Teaneck Board of Education's position qualifications for Assistant Principal and contact retired, highly-qualified New Jersey administrators who would be able to serve in a interim capacity beginning in January of 2022 until the position is filled.

ATTACHMENTS:

Description	Type
NJPSA Contract Asst. Principal TJ	Cover Memo



AGREEMENT

Between

THE NEW JERSEY PRINCIPALS AND SUPERVISORS ASSOCIATION (N.J.P.S.A.)

and

Teaneck School District # 5150

WHEREAS, The New Jersey Principals and Supervisors Association (hereinafter referred to as “N.J.P.S.A.”) with offices located at 12 Centre Drive, Monroe Township, NJ 08831, is a professional organization representing school principals, supervisors, administrators and directors in the State of New Jersey, and

WHEREAS, TEANECK DISTRICT #5150, (hereinafter referred to as “TEANECK DISTRICT #5150”) with offices located at 651 Teaneck Road, Teaneck, NJ 07666 and consisting of elected representatives responsible for the management of TEANECK DISTRICT #5150, and

WHEREAS, a vacancy exists in the position of a Middle school assistant principal, to begin December 13, 2021 with end date to be determined, and

WHEREAS, TEANECK DISTRICT #5150 seeks to fill the vacancy on an interim basis, and

WHEREAS, the N.J.P.S.A. has access to “qualified” individuals who are available to provide their services on an interim basis, and

WHEREAS, TEANECK DISTRICT #5150 is desirous of employing the services of N.J.P.S.A to obtain the services of a qualified individual to serve as a Middle school assistant principal on an interim basis,

NOW THEREFORE, BE IT RESOLVED that the N.J.P.S.A. and TEANECK DISTRICT #5150 enter into this Agreement for the purpose of having the N.J.P.S.A. provide to

TEANECK DISTRICT #5150 interim candidates for the position of a Middle school assistant principal on the following basis:

DUTIES OF THE N.J.P.S.A.

1. The N.J.P.S.A. shall provide a minimum of four (4) qualified candidates for the position of a Middle school assistant principal. The N.J.P.S.A. shall screen the candidates to assure that each candidate has proper certification, is available, has prior experience related to the position the school seeks to fill, and resides within commuting distance to the district.

DUTIES OF TEANECK DISTRICT #5150

2. In consideration for this service, TEANECK DISTRICT #5150 shall pay the N.J.P.S.A. the sum of \$750.00 upon acceptance by TEANECK DISTRICT #5150 of the Agreement;

NOTICE

3. Either party may terminate this Agreement for any reason by providing to the other, 30 days written notice by certified mail. Notice to the N.J.P.S.A. shall be sent to its offices located at 12 Centre Drive, Monroe, NJ 08831

Notice to TEANECK DISTRICT #5150 shall be sent to its offices located at 651 Teaneck Road, Teaneck, NJ 07666

4. In the event of a breach of this Agreement, either party may enforce their respective rights and obligations under this Agreement by way of legal proceedings in the Courts of New Jersey;

5. It is further agreed that the waiver by either party of any breach of any provision of this Agreement shall not operate as, or be construed as, a waiver of any subsequent breach;

6. This Agreement shall be construed under the laws of the State of New Jersey, and shall be binding upon the parties hereto and shall inure to the benefit of both parties, their respective successors and assigns.

7. It is expressly understood that the N.J.P.S.A. assumes no liability whatsoever in the event that the candidate ultimately selected by TEANECK DISTRICT #5150 proves to be unsuccessful.

8. This Agreement contains the entire understanding between the parties hereto with respect to the matters discussed herein. Any of the terms and conditions of this agreement may be changed or amended only by written document executed by both parties.

Dated: November 19, 2021



By Robert Murphy
NEW JERSEY PRINCIPALS AND SUPERVISORS ASSOCIATION

By _____
Signature
TEANECK DISTRICT #5150

Title _____
Print Name

Teaneck Public Schools

Regular Public Meeting

December 8, 2021

Finance and Budget - 28.

Whereas the Board approve for the month of November 2021 the additional funding of \$18,951. for **Chapter 192/193** in accordance with the fees approved by the NJDOE (Breakdown below).

Be it Resolved that the Board approve the New Jersey Department of Education Chapter 192/193 additional funding on an as-needed basis for students attending non-public schools.

Chapter 192 - Compensatory Education	\$7,883.
- E.S.L.	\$5,116.
Chapter 193 – Corrective Speech	\$5,952.
Total	\$18,951.

Explanation:

The New Jersey Department of Education provides Chapter 192/193 additional funds on an as needed basis for students attending non-public schools.

ATTACHMENTS:

Description	Type
Chapter 192-193 Statement	Cover Memo



CH192/193 Funding Statement and Additional Funding Request

11/22/2021

UNOFFICIAL Funding Statement *

County: 03-BERGEN

District: 5150-TEANECK TWP

2021-22 FUNDING STATEMENT FOR SERVICES UNDER CHAPTERS 192 & 193 LAWS OF 1977 AS AMENDED

Program	2021-22		Alloc. for each		Additional 2021-22		Total 2021-22	
	Rate/Pupil	Pupils	Service 2021-22	Add'l Pupils	Funding	Funding	Funding to Date	
Compensatory Education*	\$995.33	X 131 =	\$117,350.00	11	\$7,883.00		\$125,233.00	
E.S.L.*	\$1,015.00	X 23 =	\$21,011.00	7	\$5,116.00		\$26,127.00	
Transportation*			\$19,215.00		\$0.00		\$19,215.00	
Total Alloc. for CH.192 Services - 2021-22			\$157,576.00		\$12,999.00		\$170,575.00 (A)	

* Prorated at 90%

STATE AID AMOUNTS FOR SERVICES UNDER CHAPTER 193

Program	2021-22		Alloc. for each		Additional 2021-22		Total 2021-22	
	Rate/Pupil	Pupils	Service 2021-22	Add'l Pupils	Funding	Funding	Funding to Date	
Initial Exam & Class.*	\$1,326.17	X 67 =	\$88,853.00	0	\$0.00		\$88,853.00	
Annual Exam & Class.*	\$380.00	X 422 =	\$160,360.00	0	\$0.00		\$160,360.00	
Corrective Speech*	\$930.00	X 77 =	\$71,610.00	8	\$5,952.00		\$77,562.00	
Supplemental Instr.*	\$826.00	X 154 =	\$127,204.00	0	\$0.00		\$127,204.00	
Total Alloc. for CH.193 Services - 2021-22			\$448,027.00		\$5,952.00		\$453,979.00 (B)	

* Prorated at 100%

Total CH. 192/193 Allocation Payable (A + B): \$624,554.00

Calculated Monthly Payments:

SEP	\$60,561.00	NOV	\$60,561.00	JAN	\$63,267.00	MAR	\$63,267.00	MAY	\$63,267.00
OCT	\$60,560.00	DEC	\$63,267.00	FEB	\$63,267.00	APR	\$63,267.00	JUN	\$63,270.00

Back to Report Menu

Print

*Official monthly Funding Statements are available through School Aid - School Aid Payments and Notices website on the homepage after requests have been certified and the payment is processed each month.

Teaneck Public Schools

Regular Public Meeting

December 8, 2021

Finance and Budget - 30.

Whereas, the Board approves the disposal of Technology equipment from the Technology department. The items are total loss, outdated, broken or are neither usable nor replaced. There is no current value to these items. The recycling will be completed by Sycamore International at no cost to the district;
Be It Resolved the Board approves the disposal of the Technology equipment. See attached list.

Explanation:

ATTACHMENTS:

Description	Type
Disposal -Technology Equipment	Cover Memo

LAPTOP	DELL	LATITUDE E5400	f9c5lk1
LAPTOP	DELL	LATITUDE E5400	f8c5lk1
LAPTOP	DELL	LATITUDE E5410	86vkrp1
LAPTOP	DELL	LATITUDE E5440	C84LF12
LAPTOP	DELL	LATITUDE E5440	182LF12
LAPTOP	DELL	LATITUDE E5440	36YKF12
LAPTOP	DELL	LATITUDE E5440	6Y3LF12
LAPTOP	DELL	LATITUDE E5440	715LF12
LAPTOP	DELL	LATITUDE E5440	1DSPJV1
LAPTOP	DELL	LATITUDE E5440	C8LSVY1
LAPTOP	DELL	LATITUDE E5440	HD2LF12
LAPTOP	DELL	LATITUDE E5440	B05LF12
LAPTOP	DELL	LATITUDE E5440	2P2LF12
LAPTOP	DELL	LATITUDE E5440	9J2LF12
LAPTOP	DELL	LATITUDE E5440	2V1LF12
LAPTOP	DELL	LATITUDE E5440	F23LF12
LAPTOP	DELL	LATITUDE E5440	972LF12
LAPTOP	DELL	LATITUDE E5440	DDYKF12
LAPTOP	DELL	LATITUDE E5440	BJ1LF12
LAPTOP	DELL	LATITUDE E5440	5cykf12
LAPTOP	DELL	LATITUDE E5440	614lf12
LAPTOP	DELL	LATITUDE E5440	293LF12
LAPTOP	DELL	LATITUDE E5440	H92LF12
LAPTOP	DELL	LATITUDE E5430	19ZRVY1
LAPTOP	DELL	LATITUDE 7300	fjls9y2
LAPTOP	DELL	LATITUDE E5400	fbc5lk1
LAPTOP	DELL	LATITUDE E5400	46srtl1
LAPTOP	DELL	LATITUDE E5400	c6srtl1
LAPTOP	DELL	LATITUDE E5430	5LHSVY1
LAPTOP	DELL	LATITUDE E5430	80JSVY1
LAPTOP	DELL	LATITUDE D600	1NPB431
IPAD	APPLE	A1474	DMPPHHDVFK10
IPAD	APPLE	A1395	DYTKRR2KDFHW
IPAD	APPLE	A1395	DKVJ80P1DFHW
IPAD	APPLE	A1395	F6QQ20WEDFW
IPAD	APPLE	A1416	DMRHKDM7DJ8T
IPAD	APPLE	A2197	F6MCH19NMF3N
IPAD	APPLE	A2197	DMPCLFUTMF3M
IPAD	APPLE	A1416	DYVJ50DMDJ8T
SWITCH	MILAN	MIL-SM801P	f2d1mc6401472
SWITCH	SMC NETWORK	TIGERSWITCH 10/100 6709FL2	4.77007E+12
DESKTOP	DELL	I3 OPTIPLEX 390	3SQ3QW1
DESKTOP	DELL	I3 OPTIPLEX 390	3SQ4QW1
DESKTOP	DELL	OPTIPLEX 7020	7FWPS52

DESKTOP	DELL	OPTIPLEX 760	CDW2NK1
DESKTOP	DELL	OPTIPLEX 760	715HKK1
DESKTOP	DELL	I3 OPTIPLEX 390	D6NJYV1
DESKTOP	DELL	I3 OPTIPLEX 390	FC3F8V1
DESKTOP	DELL	OPTIPLEX 760	477GKK1
DESKTOP	DELL	OPTIPLEX 780	GNR4KQ1
FAX MACHINE	BROTHER	FAX4100E	u61639g6j617285
PRINTER	DELL	2350DN	cn0tnw57487300bb09pr
PRINTER	DELL	2350DN	cn0tnw574873028o2wfm
PRINTER	DELL	2350DN	cn0tnw574873012f0lv5
PRINTER	DELL	2350DN	cn0tnw57487302ab344l
PRINTER	DELL	S2830DN	cn082g284873064i039k
PRINTER	DELL	2350DN	cn0tnw57487302822sbw
PRINTER	DELL	2330DN	cn0dx7984873007f0xeo
MONITOR	DELL	E1911F	cn08xr0v7287225b1grs
MONITOR	DELL	E1911C	cn0n01vp6418022h2wws
MONITOR	DELL	E1913T	cn0pvgrc744453b4295s
MONITOR	SAMSUNG	2233SW	cm22h9nsb03300w
MONITOR	DELL	E1914HC	cn04ff476418055k4vlb
MONITOR	DELL	P2014HT	cn0j6hft74445597begl
PROJECTOR	EPSON	EMP-62	gysf6y0666l
PROJECTOR	EPSON	EMP-62	gysf6y0561l
PROJECTOR	DELL	1409X	FGZVJD1
MONITOR	DELL	E1911C	cn0c182j7444596ccrls
MONITOR	DELL	E1911C	cn04ff476418055k78yb
MONITOR	DELL	E1911C	cn0c182j7444596ccw4s
MONITOR	DELL	E1911C	cn04ff476418055k7abb
MONITOR	DELL	E1911C	cn04ff476418055k6wlb
MONITOR	DELL	E1911C	cn04ff476418055k4w7b
MONITOR	DELL	E1911C	cn04ff476418055k7alb
MONITOR	DELL	E1911C	cn04ff476418055k7b0b
MONITOR	DELL	E1911C	cn04ff476418055r41xb
MONITOR	DELL	E1911C	cn04ff476418055k6wqb
MONITOR	DELL	E1911C	cn04ff476418055r40wb
MONITOR	DELL	E1911C	cn04ff476418055r40vb
MONITOR	DELL	E1911C	cn04ff476418055k6scb
MONITOR	DELL	E1911C	cn04ff476418055k79mb
MONITOR	DELL	E1911C	cn04ff476418055r40qb
MONITOR	DELL	E1911C	cn04ff476418055k4yub
MONITOR	DELL	E1911C	cn04ff476418055k797b
MONITOR	DELL	E1911C	cn04ff476418055k4yvb
MONITOR	DELL	E1911C	cn04ff476418055k77ab
MONITOR	DELL	E1911C	cn04ff476418055k79eb
MONITOR	DELL	E1911C	cn04ff476418055k77ab

MONITOR	DELL	E1911C	cn04ff476418055k77cb
MONITOR	DELL	E1911C	cn04ff476418055k4zlb
MONITOR	DELL	1708fpt	cn0c182j7444596ccvxs
MONITOR	DELL	E1911C	cn0n01vp64180219156b
DOCUMENT CAM	ELMO	TT12	1285413
MONITOR	DELL	1708fpt	cn0c182j7444596ccrls
LAPTOP	DELL	Latitude E5430	2d0tvy1
LAPTOP	DELL	Latitude E5430	91zrvy1
LAPTOP	DELL	Latitude E5430	8v0svy1
LAPTOP	DELL	Latitude E5430	7h2svy1
LAPTOP	DELL	Latitude E5430	d1lsvy1
LAPTOP	DELL	Latitude E5430	brfczw1
LAPTOP	DELL	Latitude E5430	d1gczw1
LAPTOP	DELL	Latitude E5430	9ccsvy1
LAPTOP	DELL	Latitude E5430	37jsvy1
LAPTOP	DELL	Latitude E5430	82nsvy1
CHROMEBOOK	DELL	P22t	44dlb52
CHROMEBOOK	LENOVO	N42	LR061L3HLRNXB670900B
PROJECTOR	INFOCUS	IN112A	1SBMYK40400511
PROJECTOR	DELL	1409X	cn0cm788s008189r0092
DESKTOP	ACER	RTL8192DE	ptsj4p200121207f8b9200
LAPTOP	DELL	Latitude E5430	DJ2SVY1
PROJECTOR	OPTOMA	DAEXUUG	fpc4241abbaad2005
PROJECTOR	EPSON	EMP-51	d860240454k
PROJECTOR	HITACHI	CP0EX250N	f3ju00185
MONITOR	DELL	1708FPT	cn0x876h7287296d1jns
DOCUMENT CAM	ELMO	MO01	1418960
VHS	KODAK	XBV442	
PRINTER	DELL	44330D1	7083ff1
SWITCH	ALLIED TELESIS	ATGS950/8	eccd6dec2618
LAPTOP	DELL	E5410	66vkrp1
LAPTOP	DELL	E5430	GL9SVY1
MONITOR	DELL	E1911C	cn0n01vp6418021915db
MONITOR	DELL	E1912RF	cn0r16jc72872374cn8b
MONITOR	DELL	E1912RF	cn0r16jc72872374cmub
MONITOR	DELL	P190ST	cn0rnmh67444511sauwl
MONITOR	DELL	E1912RF	cn0r16jc72872374cydb
DESKTOP	DELL	OPTIPLEX 760	705hkk1
DESKTOP	DELL	OPTIPLEX 760	gfw2nk1
PRINTER	HP	Q3470A	my5at3w09k04kk
MONITOR	DELL	1708FPT	cn0x876h7287297e237u
MONITOR	DELL	E157FPC	cn0fj066641807711x1s
MONITOR	DELL	AS501	cn0fj066641807711gls
MONITOR	DELL	E1912HF	cn0r16jc72872374cncb

MONITOR	DELL	E1912HF	cn06jx4y6418028p118s
MONITOR	DELL	E1912HF	cn0r16jc72872374cgjb
MONITOR	DELL	E1911F	cn08xr0v7287225b0rms
MONITOR	DELL	E1912HF	cn0r16jc72872374a97b
MONITOR	DELL	E1912HF	cn0r16jc72872374a90b
MONITOR	DELL	E1912HF	cn0r16jc72872374clwb
MONITOR	DELL	E1912HF	cn0r16jc72872374cmlb
MONITOR	DELL	P170ST	cn0c730c7162313l4254
MONITOR	DELL	P170ST	cn0vhpx37444514ibs7l
MONITOR	DELL	P170ST	cn0tjkg17426117q1dku
MONITOR	DELL	P170ST	mx0f024j7426299914tu
MONITOR	DELL	P170ST	cn0vhpx37444515jaghu
MONITOR	DELL	P170ST	cn0vhpx37444514ibw3l
MONITOR	DELL	1797fpvt	CN0d549h71618865aa4w
MONITOR	DELL	e1912hf	CN0R16JC72872374CNFB
MONITOR	DELL	P170ST	CN0VHPX37444515J618U
MONITOR	DELL	P170ST	CN0VHPX37444514IBYPL
MONITOR	DELL	P170ST	CN0VHPX37444514IBW0L
MONITOR	DELL	P170ST	CN0VHPX37444514IBYCL
MONITOR	DELL	P170ST	CN0VHPX37444514IBYAL
MONITOR	DELL	P170ST	CN0VHPX37444514IBV9L
MONITOR	DELL	P170ST	CN0VHPX37444515J826U
MONITOR	DELL	P170ST	CN0VHPX37444514IBZ1L
MONITOR	DELL	P170ST	CN0TJKG17426117Q0ETU
MONITOR	DELL	P170ST	CN0VHPX37444514IBY8L
MONITOR	DELL	P170ST	CN0Y1G0M742619981WLL
MONITOR	DELL	P170ST	CN0VHPX37444515JAG6U
MONITOR	DELL	P170ST	CN0VHPX37444514IBY5L
MONITOR	DELL	P170ST	CN0VHPX37444514IBULL
MONITOR	DELL	P170ST	CN0VHPX37444514IBY1L
MONITOR	DELL	P170ST	CN0VHPX37444514IBYTL
MONITOR	DELL	P170ST	CN0VHPX37444514IBWZL
MONITOR	DELL	1707fpvt	CN0D549H744438BAA560
MONITOR	DELL	1707fpvt	CN0D549H744438BAA527
MONITOR	DELL	E1912HF	CN0R16JC72872374CMEB
DESKTOP	DELL	780	GNS5KQ1
DESKTOP	DELL	780	GNP4KQ1
DESKTOP	DELL	780	GNK6KQ1
DESKTOP	DELL	780	GNL3KQ1
DESKTOP	DELL	780	GNQ3KQ1
DESKTOP	DELL	780	GNQ5KQ1
DESKTOP	DELL	780	GNV4KQ1
DESKTOP	DELL	780	GNR5KQ1
DESKTOP	DELL	780	GNN6KQ1

DESKTOP	DELL	780	GNM5KQ1
DESKTOP	DELL	780	3W66VR1
DESKTOP	DELL	780	GNK5KQ1
DESKTOP	DELL	780	GNM4KQ1
DESKTOP	DELL	780	GNW4KQ1
DESKTOP	DELL	780	GNQ4KQ1
DESKTOP	DELL	780	GNS6KQ1
DESKTOP	DELL	780	GNH5KQ1
DESKTOP	DELL	780	GNQ6KQ1
DESKTOP	DELL	780	GNV3KQ1
DESKTOP	DELL	760	7ZVJLJ1
DESKTOP	DELL	760	8KV2NK1
DESKTOP	DELL	755	6ZVJLJ1
DESKTOP	DELL	3010	f5vx8y1
LAPTOP	DELL	Latitude E5430	37msvy1
LAPTOP	DELL	Latitude E5430	fvlsvy1
LAPTOP	DELL	Latitude E5430	b8nsvy1
LAPTOP	DELL	Latitude E5430	g65tvy1
LAPTOP	DELL	Latitude E5430	cd9tvy1
LAPTOP	DELL	Latitude E5430	3wlsvy1
LAPTOP	DELL	Latitude E5430	hmdsvy1
LAPTOP	DELL	Latitude E5430	ffnsvy1
LAPTOP	DELL	Latitude E5430	7fgsvy1
LAPTOP	DELL	Latitude E5430	48ksvy1
LAPTOP	DELL	Latitude E5430	5bstvy1
LAPTOP	DELL	Latitude E5430	bmksvy1
LAPTOP	DELL	Latitude E5430	jfgsvy1
LAPTOP	DELL	Latitude E5430	cchsvy1
LAPTOP	DELL	Latitude E5430	b1msvy1
LAPTOP	DELL	Latitude E5430	4ljsvy1
LAPTOP	DELL	Latitude E5430	ctnsvy1
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LAPTOP	DELL	Latitude E5430	d1jsvy1
LAPTOP	DELL	Latitude E5430	56ksvy1
LAPTOP	DELL	Latitude E5430	36bsvy1
LAPTOP	DELL	Latitude E5430	jkgsvy1
LAPTOP	DELL	Latitude E5430	b6lsvy1
LAPTOP	DELL	Latitude E5430	22nsvy1
LAPTOP	DELL	Latitude E5430	1vgsvy1
LAPTOP	DELL	Latitude E5430	71nsvy1
LAPTOP	DELL	Latitude E5430	3gksvy1
LAPTOP	DELL	Latitude E5430	4sjsvy1
LAPTOP	DELL	Latitude E5430	4fhsvy1
LAPTOP	DELL	Latitude E5430	1FGSVY1

LAPTOP	DELL	Latitude E5430	3GLSVY1
LAPTOP	DELL	Latitude E5430	44BSVY1
LAPTOP	DELL	Latitude E5430	D1MSVY1
LAPTOP	DELL	Latitude E5430	FWSSVY1
LAPTOP	DELL	Latitude E5430	59PSVY1
LAPTOP	DELL	Latitude E5430	70LSVY1
LAPTOP	DELL	Latitude E5430	C2LSVY1
LAPTOP	DELL	Latitude E5430	60JSVY1
LAPTOP	DELL	Latitude E5430	HFRSVY1
LAPTOP	DELL	Latitude E5430	FTLSVY1
LAPTOP	DELL	Latitude E5430	C0ZKF12
LAPTOP	DELL	Latitude E5430	b98svy1
TV	Magnavox	MWC24T5BG	not available
VHS	HITACHI	fx6410	90648348
SCANNER	HP	4370	cn57ma22sn04cm
DESKTOP	DELL	3010	F5VX8Y1
TABLET	DYMO	MIMIOPAD	919hm110501137
CAMERA	DYMO	MIMIO VIEW	m05d37463
PROJECTOR	DYMO	MIMIOTEACH	c62ec560-i31013d2210h
CHROMEBOOK	DELL	11	5703b52
CHROMEBOOK	DELL	11	6nqjb52
CHROMEBOOK	DELL	11	6v03b52
CHROMEBOOK	LENOVO	N42	LR061L3G
CHROMEBOOK	LENOVO	N42	LR09DM1Y
CHROMEBOOK	LENOVO	N42	LR0B6TZ9
CHROMEBOOK	LENOVO	N42	LR061MN9
CHROMEBOOK	LENOVO	C300S	G6N0CX10F79125H
CHROMEBOOK	LENOVO	100E	yd05zfv1
DOCUMENT CAM	ELMO	TT21I	1521869
DOCUMENT CAM		TT21I	1532849
DOCUMENT CAM	RECORDER	AFX50	af15-000-2955
DOCUMENT CAM	RECORDER	AFX50	AF15-000-3476
PRINTER	DELL	B2360DN	dpjxss1
PRINTER	DELL	B2360DN	FZ9ZSS1
PRINTER	DELL	B3460DN	dwrx542
PRINTER	DELL	B2350DN	dnqqgn1
PRINTER	DELL	B2350DN	d6zdgn1
FAX	BROTHER	FAX-2820	u61325m1n232965
LAPTOP CART	DATAMATION		3188379
LAPTOP CART	DATAMATION		20917175
LAPTOP CART	DATAMATION		N/A
LAPTOP CART	DATAMATION		N/A
LAPTOP CART	DATAMATION		N/A
LAPTOP CART	ERGOTRON		12952A90020

LAPTOP CART	DATAMATION		N/A
LAPTOP CART	DELL		8RMR5X1
LAPTOP CART	DATAMATION		20917175
LAPTOP CART	DATAMATION		N/A
LAPTOP CART	DATAMATION		N/A
MONITOR	DELL	1707FPVt	CN0D549H744438BAA561
MONITOR	DELL	1707FPVt	CN0D549H744438BAA533
MONITOR	DELL	E1912Hc	CN0PY7DC641803632LVB
LAPTOP	DELL	LATITUDE E5430	53JMKX1
LAPTOP	DELL	LATITUDE E5430	70MSVY1
LAPTOP	DELL	LATITUDE E5430	8MKSVY1
LAPTOP	DELL	LATITUDE E5430	CKGSVY1
LAPTOP	DELL	LATITUDE E5430	85JSVY1
LAPTOP	DELL	LATITUDE E5430	9TKSVY1
LAPTOP	DELL	LATITUDE E5430	65CSVY1
LAPTOP	DELL	LATITUDE E5430	J5LSVY1
LAPTOP	DELL	LATITUDE E5430	F1HSVY1
LAPTOP	DELL	LATITUDE E5430	3SHSVY1
LAPTOP	DELL	LATITUDE E5430	98LSVY1
LAPTOP	DELL	LATITUDE E5430	90KSVY1
LAPTOP	DELL	LATITUDE E5430	1FMSVY1
LAPTOP	DELL	LATITUDE E5430	1BKMKX1
LAPTOP	DELL	LATITUDE E5430	58BMKX1
LAPTOP	DELL	LATITUDE E5430	4YBMKX1
LAPTOP	DELL	LATITUDE E5430	819MKX1
LAPTOP	DELL	LATITUDE E5430	1W8MKX1
LAPTOP	DELL	LATITUDE E5430	G9BMKX1
LAPTOP	DELL	LATITUDE E5430	6LKMKX1
LAPTOP	DELL	LATITUDE E5430	5QKMKX1
LAPTOP	DELL	LATITUDE E5430	6BKMKX1
LAPTOP	DELL	LATITUDE E5430	829MKX1
LAPTOP	DELL	LATITUDE E5430	7BCNKX1
LAPTOP	DELL	LATITUDE E5430	788MKX1
LAPTOP	DELL	LATITUDE E5430	1LKMKX1
LAPTOP	DELL	LATITUDE E5430	1JJMKX1
LAPTOP	DELL	LATITUDE E5430	GT8MKX1
LAPTOP	DELL	LATITUDE E5430	H79MKX1
LAPTOP	DELL	LATITUDE E5430	2RKMKX1
LAPTOP	DELL	LATITUDE E5430	5KKMKX1
LAPTOP	DELL	LATITUDE E5430	DLKSVY1
DESKTOP	DELL	OPTIPLEX 780	GNL4KQ1

Teaneck Public Schools

Regular Public Meeting

December 8, 2021

Personnel - 19.

that the Board approve the attached list of staff members for emergency substitute coverage the 2021-2022 school year, on an as-needed basis, at the hourly rate of \$50 per hour.

Explanation:

The Board approves emergency substitute coverage in the event of an absence of a teaching staff member.

ATTACHMENTS:

Description	Type
Emergency Substitute Coverage 2021-2022	Cover Memo

**TEANECK PUBLIC SCHOOLS
EMERGENCY SUBSTITUTE COVERAGE
2021-2022**

<u>LAST NAME</u>	<u>FIRST NAME</u>
AKSELRAD	ERIC
AMATO	DANIELLE
ARIAS	PAOLA
AUMACK	SEAN C.
BELLIN	ANDREW
BELLIN	SHARON E.
BELLUZZI	JAMES
CALELLO	MARC
CANNAO	KATHERINE
CAVALLO	ALEXANDRA
CHUNG	KEN R.
CIERECH	BRENDA
CLAVELO	CARIDAD
COOPER	NICOLE
DE AVILA	MICHAEL
DEAN	JOHN
DELANEY	PATRICK
DELEON	CHRISTINA
DEMONCADA	KATHLEEN
DIALLO	ABDOULAYE
DIAZ-GRANADOS	DAISY
DOONAN	MICHELLE
FERREIRA	EMILY
FLEISCHER	BETH
GALLIGAN	VICTORIA
GERMINARIO	MICHAEL
GLANTON	LEVETTE
GLASSEY	EILEEN
GOBJI-HAOUARI	MARYEM
HANNON	KEVIN
HENRY	DANIEL F.
HIDALGO	GIANNIL
HOFSAES	MICHAEL
HOLLAND	SEAN
HOXHA	ANILA
HUNKO	VOLODYMYR
JOYCE	JENNIFER
KLIMEK	EDWARD A
KRESKY	EILEEN B.
LABORDE	JOSEPH
LAGOMARSINO	ADRIANA
LAGOMARSINO	JAMES
LAQUI	MARY J.
LEFKOWITZ	ADINA
LOSCHIAVO	CHARLOTTE A.
LUSCOMBE	JOSHUA
LYNSKEY	MATTHEW
MARCELO	GORKI
MARITSCH	MATTHEW
MAYERS	CHRISTINE
MELENDEZ	LOURDES J.

**TEANECK PUBLIC SCHOOLS
EMERGENCY SUBSTITUTE COVERAGE
2021-2022**

MELFI	KARISSA
MELI	JARED
MESA	YANETH
MILLER	YEVGENIYA
MILLETT	BREANNE
MINKOWITZ	GOLDIE
MIUCCIO	MICHAEL
MOLDOVAN	MICHAEL
MONROE	MARC
MORTON	SUSAN E.
MUNOZ	ANDRES
MURPHY	TODD
NAGPAL	ASHA
NEWLAND	LEE ANN
NOEL	JENNIFER A.
NONAS	JAMES
OCCHIOGROSSO	JOHN
OLENDER	DANIEL
ORTEGA-ULUBAY	YVETTE
PALADINO	JOHN
PARHAM	LANCE P.
PEETS	BETTINA
PETIT-BIELEN	CAROLE
PETROSI-HIGGINS	GINA
PIRRO	SUMMER
PITRE	KIMBERLY
PITTMAN	REGINALD L.
PREPIS	CHRISTIE
PRYCE	ASHLEY
RAMAGLI	MATTHEW
RAMIREZ-CRUZ	LUCILA
REESE	KELVIN
REILLY	SHAUN
RODDA	RICHARD
RONDAEL	LINEA
ROZEMBERSKY	ROBIN
SAC	LYNN
SCOTT	CENTRYLL
SEO	ESTHER
SHEPPARD	PAUL
SHERBINE	ROBERT
SHORT	LUKE
SKERRITT	KIERA
SLOMINSKY	JEFFREY
SMART	JEROME
SOSA-JARRETT	CHLOE
TAYLOR	JENNIFER I
THOMAS	TONY
THOMAS	VINOD
VALERIANO	JAHAZIEL
VAZQUEZ	PAYNE
VENEZIA	LUIGI

**TEANECK PUBLIC SCHOOLS
EMERGENCY SUBSTITUTE COVERAGE
2021-2022**

VIRAY	KERRIE L.
VLAJIC-MURISIC	JOVANA
WATT	LATOYA
WILLIAMS	KELLY
WITTER	YVONNE
ZARRO	WILLIAM
ZOPPI	DEREK

that the Board approve the revision of the Transportation Coordinator job description (attachment) for the 2021-2022 school year.

Explanation:

The Board approves the revision of job descriptions.

ATTACHMENTS:

Description	Type
Transportation Coordinator	Cover Memo

THE TEANECK PUBLIC SCHOOL DISTRICT

Human Resource Management

POSITION DESCRIPTION

POSITION TITLE: TRANSPORTATION COORDINATOR

ADMINISTRATIVE RELATIONSHIP: Reports to School Business Administrator / Board Secretary and/or designee

ESSENTIAL QUALIFICATIONS:

1. Must be able to perform essential job functions with or without reasonable accommodation.
2. High school graduate; secretarial school training; professional improvement in terms of college course work.
3. Minimum of five years office experience with some knowledge of school transportation preferred.
4. New Jersey Transportation Coordinator certificate preferred or must obtain within four years of employment in accordance with N.J.S.18A:39-19.7.
5. Valid Commercial New Jersey Driver's License preferred.
6. Knowledge of state laws and regulations governing school bus construction and maintenance and pupil transportation.
7. Meticulous attention to detail.
8. Ability to effectively use the personal computer and relevant software applicable to assignment.
9. Experience with daily operations of a school transportation department.
10. Demonstrated skill in personnel management, route scheduling, fleet maintenance and cost containment.
11. Demonstrate independent decision making through previous work experience.
12. Ability to independently research and analyze information for complex or sensitive projects.
13. Ability to communicate with the highest degree of professionalism and tact to staff, administrators, contractors, students, parents and community.
14. Demonstrated ability to work harmoniously in a multicultural, diverse community.
15. Provide proof of U. S. citizenship or legal resident alien status by completing Federal Form I-9 in compliance with current federal immigration law.
16. Provide evidence that a criminal record history check has been conducted and clearance has been given by the Department of Education. During the initial six-month period provide a sworn statement that the individual has not been convicted of a crime or a disorderly person's offense in accordance with 18A:6-7.1.
17. Provide evidence that health is adequate to fulfill the job functions and responsibilities with reasonable accommodation pursuant to 42 U.S.C. 12101 and in accordance with N.J.A.C. 6A:32-6.3.
18. Pass the State required Mantoux Intradermal Tuberculin Test as required by N.J.A.C. 6A:32-6.3.

Such alternatives to the above qualifications as the Superintendent may find appropriate and acceptable.

ESSENTIAL FUNCTIONS OF POSITION:

1. Maintain current, working knowledge of New Jersey pupil transportation statutes and administrative code.
2. Obtain and organize all information necessary for meeting transportation needs of public, non-profit private, special education and vocational school pupils based on grade, mileage, and age (for kindergarten children).
3. Receive information from Special Services department: schools to be attended and special transportation needs for all special education students.
4. Receive applications for all Teaneck students attending non-profit private schools, compute mileage for each, and record information about each student.
5. Prepare transportation routes for Teaneck Public Schools, pre-school - kindergarten, special education, vocational schools, and non-profit private schools. Provide contractors with names of special education students who will be transported on their routes.
6. Distribute information about time schedules, stops, etc., to every parent who has a child assigned to a bus, to contractors, and to respective schools.
7. Prepare all transportation contracts and supporting documentation, and coordinate appropriate disposition to Department of Education, district offices and/or other agencies.
8. Prepare summary sheet for each non-profit private school, listing names of all their Teaneck students for whom applications have been received and disposition of each, and send to the school with copy to each parent.
9. Prepare purchase orders for each transportation contract and parents who are eligible for non-profit private transportation aid, including verifying transportation aid reimbursements for accuracy.
10. Prepare all Board motions pertaining to transportation.
11. Check and approve all transportation bills, reconciled with corresponding purchase order, and supported by appropriate voucher documentation.
12. Compile necessary information and prepare State Department reports on transportation as they come due.

13. Handle all communications relating to transportation from staff, parents, contractors, etc.
14. Keep updated transportation files and master routes showing all children on each route and changes as they occur with whatever notes may be pertinent.
15. Provide required information regarding transportation costs for the annual budget.
16. Notify contractors when Teaneck schools are closed unexpectedly, and carry out procedures for notification of contractors when schools have emergency closings, temporary route modifications, early closings, etc.
17. Serve as liaison between the Board of Education, bus companies, and parents in the day-to-day aspects of the transportation program and emergency situations.
18. Process aide-in-lieu payments thru CSI.
19. Implement the individual improvement plans as written into his/her evaluation report.
20. Perform any other duties or responsibilities as assigned by the School Business Administrator, as may add to the effectiveness of the education program of the Teaneck Public Schools.

TERMS OF EMPLOYMENT:

Confidential, twelve-month position. No bargaining unit affiliation. Salary determined by negotiation with the Superintendent of Schools and approved by the Board of Education.

SALARY RANGE:

\$80,000 - \$100,000

Board Approved: 12/08/2021